




MACKENZIE COUNTY

REGULAR COUNCIL MEETING

SEPTEMBER 26, 2022
10:00 AM

FORT VERMILION COUNCIL
CHAMBERS

 780.927.3718

 www.mackenziecounty.com

 4511-46 Avenue, Fort Vermilion

 office@mackenziecounty.com



Mackenzie County

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Monday, September 26, 2022
10:00 a.m.**

Fort Vermilion Council Chambers

Fort Vermilion, Alberta

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the September 13, 2022 Regular Council Meeting	7
		b) Business Arising out of the Minutes	
		c)	
CLOSED MEETING:		<i>Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure</i>	
	4.	a) Little Red River Cree Nation (LRRCN) – Additions to Reserve (ATR) – Indigenous Services Notification (<i>FOIP s. 21, 22, 23 and 24</i>)	
		b)	
TENDERS:		Tender openings are scheduled for 11:00 a.m.	
	5.	a)	
		b)	
PUBLIC HEARINGS:		Public Hearings are scheduled for 1:00 p.m.	
	6.	a)	
		b)	
		c)	
DELEGATIONS	7.	a)	

		b)		
		c)		
GENERAL REPORTS:	8.	a)		
		b)		
AGRICULTURE SERVICES:	9.	a)		
		b)		
COMMUNITY SERVICES:	10.	a)	Fort Vermilion Residential Garbage Pickup Survey	19
		b)		
		c)		
FINANCE:	11.	a)	La Crete Recreation Society – Indoor Ice Arena Capital Projects	39
		b)	Mackenzie Applied Research Association – 2022 Agricultural Fair Budget Amendment	41
		c)	Request to Write-Off/Remove Penalties Tax Roll 082853	43
		d)	Disaster Recovery program – 2021 Overland Flood, Severe Storm Approval	49
		e)		
		f)		
OPERATIONS:	12.	a)	La Crete Electric Vehicle (EV) Charger Relocation	53
		b)		
		c)		
UTILITIES:	13.	a)		
		b)		
PLANNING & DEVELOPMENT:	14.	a)	Bylaw 1263-22 Land Use Bylaw Amendment to Rezone Part of NW 34-105-15-W5M from	57

Agricultural "A" to Urban Fringe "UF" (La Crete Rural)

		b)		
		c)		
ADMINISTRATION	15.	a)	Housing Authority Jurisdiction	65
		b)	Town of High Level Request to Purchase Land Within Mackenzie County	69
		c)		
		d)		
COMMITTEE OF THE WHOLE ITEMS:	16	a	None	
		b)		
COUNCIL COMMITTEE REPORTS:	17.	a)	Council Committee Reports (verbal)	
		b)	Municipal Planning Commission Meeting Minutes	75
		c)		
		d)		
INFORMATION / CORRESPONDENCE:	18.	a)	Information/Correspondence	99
NOTICE OF MOTION:	19.	a)		
NEXT MEETING DATES:	20.	a)	Regular Council Meeting October 19, 2022 10:00 a.m. Fort Vermilion Council Chambers	
		b)	Organizational Council Meeting October 25, 2022 10:00 a.m. Fort Vermilion Council Chambers	
ADJOURNMENT:	21.	a)	Adjournment	



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 26, 2022
Presented By:	Byron Peters, Interim Chief Administrative Officer
Title:	Minutes of the September 13, 2022 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the September 13, 2022 Regular Council Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

Approved Council Meeting minutes are posted on the County website.

POLICY REFERENCES:

Author: J. Schmidt **Reviewed by:** L. Flooren **CAO:** _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the September 13, 2022 Regular Council Meeting be adopted as presented.

Author: J. Schmidt **Reviewed by:** _____ **CAO:** _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, September 13, 2022
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT: Josh Knelsen Reeve
Walter Sarapuk Deputy Reeve (via teleconference at
10:06 a.m. and left at 10:12 a.m.) (joined via
teleconference at 1:09 p.m. and left at 2:38
p.m.)
Jacquie Bateman Councillor (arrived at 10:01 a.m.)
Peter F. Braun Councillor
Cameron Cardinal Councillor
Darrell Derksen Councillor
David Driedger Councillor
Garrell Smith Councillor
Lisa Wardley Councillor (arrived at 11:45 a.m.)

REGRETS: Ernest Peters Councillor

ADMINISTRATION: Byron Peters Interim Chief Administrative Officer/ Director
of Projects and Infrastructure
Louise Flooren Manager of Legislative & Support Services/
Recording Secretary
Jennifer Batt Director of Finance
Don Roberts Director of Community Services
Caitlin Smith Director of Planning & Agriculture
John Zacharias Director of Utilities

ALSO PRESENT: Member of the Public

Minutes of the Regular Council Meeting for Mackenzie County held on September 13,
2022 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 22-09-596 **MOVED** by Councillor Braun

That the agenda be adopted with the following additions:

- 4. c) Personnel - CAO
- 16. b) Condolence Letter

CARRIED

ADOPTION OF PREVIOUS MINUTES: **3. a) Minutes of the August 17, 2022 Regular Council Meeting**

MOTION 22-09-597 **MOVED** by Councillor Bateman

That the minutes of the August 17, 2022 Regular Council Meeting be Adopted as presented.

CARRIED

ADOPTION OF PREVIOUS MINUTES: **3. b) Minutes of the August 30, 2022 Special Council Meeting**

MOTION 22-09-598 **MOVED** by Councillor Braun

That the minutes of the August 30, 2022 Special Council Meeting be Adopted as presented.

CARRIED

Deputy Reeve Sarapuk joined the meeting via teleconference at 10:06 a.m. and left the teleconference at 10:12 a.m.

ADOPTION OF PREVIOUS MINUTES: **3. c) Business Arising out of the Minutes**

TENDERS: **5. a) None**

PUBLIC HEARINGS: **6. a) None**

DELEGATIONS: **7. a) None**

GENERAL REPORTS: **8. a) CAO & Director Reports for August 2022**

MOTION 22-09-599 **MOVED** by Councillor Cardinal

That the CAO & Director reports for August 2022 be received for information.

CARRIED

**AGRICULTURE
SERVICES:**

9. a) None

**COMMUNITY
SERVICES:**

10. a) **ADM042 General Safety Policy Amendment**

MOTION 22-09-600

MOVED by Councillor Bateman

That Policy ADM042 General Safety Policy be amended as presented.

CARRIED

**COMMUNITY
SERVICES:**

10. b) **Budget Amendment Request – Jubilee Park Walkway**

MOTION 22-09-601
Requires 2/3

MOVED by Councillor Bateman

That the 2022 Capital Budget for the Jubilee Park Walkway project be amended by \$27,000 with funding coming from the General Operating Reserve.

CARRIED

FINANCE:

11. a) **Financial Reports – January – August 31, 2022**

MOTION 22-09-602

MOVED by Councillor Braun

That the financial reports for January to August 31, 2022 be received for information.

CARRIED

MOTION 22-09-603

MOVED by Councillor Driedger

That the August 31, 2022 Capital projects funding be amended as presented.

CARRIED

FINANCE: 11. b) Expense Claims – Councillors

MOTION 22-09-604 **MOVED** by Councillor Bateman

That the Councillor Expense Claims for August 2022 be received for information.

CARRIED

FINANCE: 11. c) Expense Claims August – Members at Large

MOTION 22-09-605 **MOVED** by Councillor Driedger

That the Member at Large Expense Claims for August 2022 be received for information.

CARRIED

FINANCE: 11. d) Proposed Surplus Auction

MOTION 22-09-606 **MOVED** by Councillor Smith
Requires 2/3

That the Surplus and Mitigation items presented during the September 13th meeting be sent to Public Auction as discussed.

CARRIED

Reeve Knelsen recessed the meeting at 11:02 a.m. and reconvened at 11:22 a.m.

PROJECTS & INFRASTRUCTURE: 12. a) Budget Amendment North Storm Pond A

MOTION 22-09-607 **MOVED** by Councillor Bateman
Requires 2/3

That the 2022 Capital Budget for the North Storm Pond A be amended by \$80,000 with funding coming from the Water and Sewer Infrastructure Reserve.

CARRIED

OPERATIONS: 13. a) Alberta Transportation/CN Rail Drainage

MOTION 22-09-608 **MOVED** by Councillor Bateman

That administration write a letter to CN rail requesting culvert cleanups prior to spring thaw.

CARRIED

Councillor Wardley joined the meeting at 11:45 a.m.

OPERATIONS:

13. b) Budget Amendment Range Road 15-5

MOTION 22-09-609
Requires 2/3

MOVED by Councillor Bateman

That the 2022 Capital Budget for the Rebuild Range Road 15-5 be amended by \$100,000, to a total of \$800,000, with funds coming from the Surface Water Management Reserve.

CARRIED

UTILITIES:

14. a) None

**PLANNING &
DEVELOPMENT:**

15. a) None

ADMINISTRATION:

16. a) La Crete Agricultural Society - Request for Letter of Support

MOTION 22-09-610

MOVED by Councillor Braun

That a letter of support be provided to the La Crete Agricultural Society for their Community Facility Enhancement Program grant application for the improvement of the large hall in the Heritage Centre.

CARRIED

ADMINISTRATION:

16. b) Condolence Letter (ADDITION)

MOTION 22-09-611
Requires Unanimous

MOVED by Councillor Cardinal

That a letter be written to King Charles III, sending condolences on the passing of Her Majesty the Queen.

CARRIED UNANIMOUSLY

Reeve Knelsen recessed the meeting at 12:30 p.m. and reconvened at 1:07 p.m.

COMMITTEE OF THE WHOLE ITEMS: 17. a) None

CLOSED MEETING: 4. a) **CLOSED MEETING**

MOTION 22-09-612 **MOVED** by Councillor Bateman

That Council move into a closed meeting at 1:07 p.m. to discuss the following:

- 4.b) Organizational Chart (*FOIP s. 23, 24 and 27*)
- 4.c) Personnel CAO (*FOIP s. 23, 24 and 27*)

CARRIED

Deputy Reeve Sarapuk joined via teleconference at 1:09 p.m.

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors Present excluding Councillor Peters

Deputy Reeve Sarapuk left the meeting at 2:38 p.m.

Byron Peters Interim Chief Administrative Officer joined the closed meeting at 2:38 p.m.

Byron Peters Interim Chief Administrative Officer left the closed meeting at 3:30 p.m.

Byron Peters Interim Chief Administrative Officer joined the closed meeting at 3:40 p.m.

MOTION 22-09-613 **MOVED** by Councillor Bateman

That Council move out of a closed meeting at 3:47 p.m.

CARRIED

CLOSED MEETING: 4. b) **Organizational Chart**

MOTION 22-09-614 **MOVED** by Councillor Wardley
Requires 2/3

That administration amend the organizational chart to include the one year term Equipment Operator I position in Zama.

CARRIED

CLOSED MEETING: 4. c) Personnel CAO (ADDITION)

MOTION 22-09-615 **MOVED** by Councillor Bateman

Requires Unanimous

That the Personnel CAO discussion be received for information.

CARRIED UNANIMOUSLY

COUNCIL COMMITTEE REPORTS: 18. a) Council Committee Reports (verbal)

MOTION 22-09-616 **MOVED** by Councillor Driedger

That the Council Committee Reports (verbal) be received for information.

CARRIED

COUNCIL COMMITTEE REPORTS: 18. b) Agricultural Service Board Meeting Minutes

MOTION 22-09-617 **MOVED** by Councillor Smith

That the unapproved Agricultural Service Board meeting minutes August 10, 2022 be amended as discussed.

CARRIED

INFORMATION/CORRESPONDENCE: 19. a) Information/Correspondence

MOTION 22-09-618 **MOVED** by Councillor Driedger

That the information/correspondence items be accepted for information purposes.

CARRIED

CLOSED MEETING: 4. a) CLOSED MEETING

MOTION 22-09-619 MOVED by Councillor Wardley

That Council move into a closed meeting at 4:17 p.m. to discuss the following:

4.a) Insurance Summary to July 31st, 2022

CARRIED

The following individuals were present during the closed meeting discussion. *(MGA Section 602.08(1)(6))*

- All Councillors Present excluding Councillor Peters
- Byron Peters, Interim Chief Administrative Officer/Director of Projects & Infrastructure
- Louise Flooren, Manager of Legislative & Support Services
- Jennifer Batt, Director of Finance
- John Zacharias, Director of Utilities
- Don Roberts, Director of Community Services
- Caitlin Smith, Director of Planning & Agriculture

MOTION 22-09-620 MOVED by Councillor Braun

That Council move out of a closed meeting at 4:24 p.m.

CARRIED

CLOSED MEETING: 4. a) Insurance Summary to July 31st, 2022

MOTION 22-09-621 MOVED by Councillor Braun

That the Insurance Summary to July 31, 2022 be received for information.

CARRIED

NEXT MEETING DATES: 21. a) Next Meeting Dates

Regular Council Meeting
September 26, 2022
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
October 19, 2022
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 22. a) Adjournment

MOTION 22-09-622 MOVED by Councillor Derksen

That the Council meeting at adjourned at 4:25 p.m.

CARRIED

These minutes will be presented for approval at the September 26, 2022 Regular Council Meeting.

Josh Knelsen
Reeve

Byron Peters
Interim Chief Administrative Officer

UNAPPROVED



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 26th, 2022
Presented By:	Donny Roberts, Director of Community Services
Title:	Fort Vermilion Residential Garbage Pick Up Survey

BACKGROUND / PROPOSAL:

In May, Council made the following motion:

That Administration conduct a 2022 Fort Vermilion Residential Garbage Pick Up Survey and bring the results back to Council.

Administration presented findings to the Community Services (CS) Committee. The following was discussed:

1. BYLAW NO. 893-13 Hamlet Residential Waste Collection Bylaw would require an amendment.
2. A Tender would need to be developed.
3. The La Crete Residential pick-up contract expires in March 2023.

Community Services Motion:

That a Recommendation be made to Council to develop a Residential Garbage Pick Up Tender to include both Fort Vermilion and La Crete and publically advertise in February 2023.

OPTIONS & BENEFITS:

Option 1

For Administration to move forward on required Bylaw changes and Tender both hamlet residential garbage pickup tenders in February 2023.

Option 2

Author: D. Roberts **Reviewed by:** _____ **CAO:** _____

Receive for information.

COSTS & SOURCE OF FUNDING:

Unknown costs.

Currently the La Crete Residential Waste Collection was designed to be total cost recovery.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

Advertise publically with the following:

Social Media

Website

Newspaper

POLICY REFERENCES:

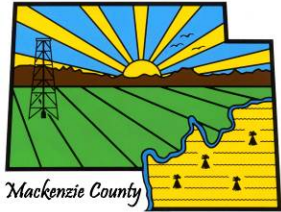
Bylaw 893-13 Hamlet Residential Waste Collection
PW038 Waste Collection and Handling Service Policy

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Administration develop a Residential Garbage Pick Up Tender to include both Fort Vermilion and La Crete and publically advertise in February 2023.

Author: _____ Reviewed by: _____ CAO: _____



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
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FORT VERMILION RESIDENTIAL GARBAGE PICK UP SURVEY

Mackenzie County is currently looking at providing Fort Vermilion hamlet residents garbage pickup on a weekly basis. Mackenzie County asks that all hamlet residents take a few minutes to complete this survey to better assist us in the initiation of this program.

Mackenzie County estimates the pickup cost of the residential garbage to be \$10.00-\$12.00/month. (This fee is put in place to offset the additional cost to the County for the pickup ONLY.) This cost in turn would be added to your monthly utility bill.

Mackenzie County has seen an increase in Fort Vermilion residents interested in a residential garbage pickup program.

Mackenzie County foresees this program as beneficial to the hamlet residents to alleviate personal hauling issues such as those who do not own a vehicle to haul their own waste, car/SUV owners hauling leaky garbage bags, birds rummaging through garbage, and the cost of fuel.

Questions:

1.) Do you want this service? Yes No

2.) Do you feel the estimates rate of \$10.00-\$12.00/month for the pickup of residential garbage would be reasonable?

3.) What is your estimated amount of household garbage bags per week?

4.) Which days of the week would you prefer the residential garbage to be picked up? (Tuesday – Friday)

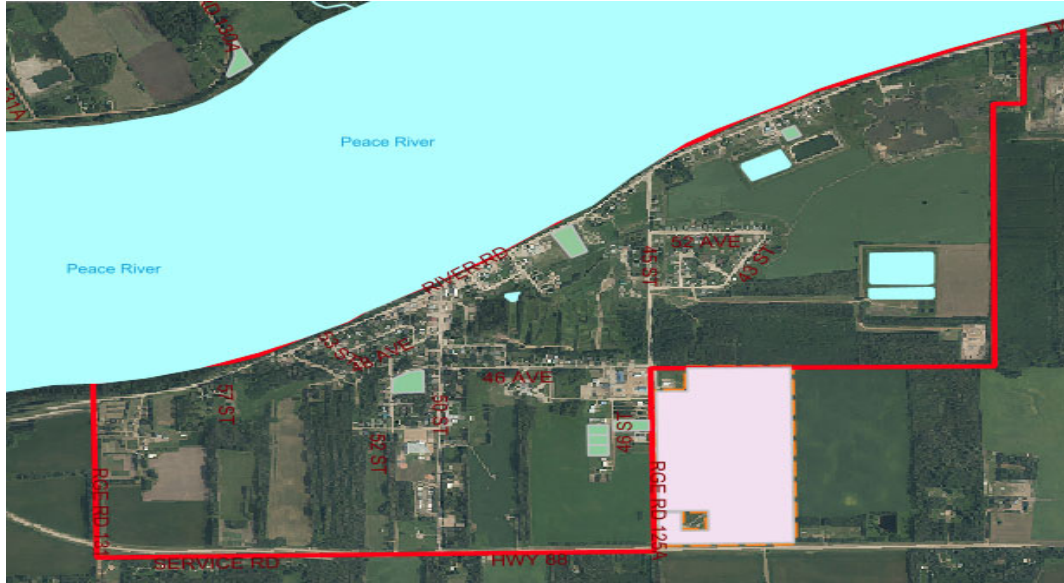
5.) Additional Comments:

Mackenzie County asks that you submit your completed survey by July 15, 2022 via the email down below or dropped off to any County office:

Mackenzie County
Attn: Don Roberts, Director of Community Services
Box 640
Fort Vermilion, AB
T0H 1N0
office@mackenziecounty.com

If you have any questions or require assistance with the survey please contact the Fort Vermilion County office at 780-927-3718.

If this program moves forward, **ALL** Fort Vermilion residents within the Hamlet boundaries (outlined in red below) will have this cost added to their monthly water bill.



Fort Vermilion Residential Garbage Pickup Survey Results

Do you want garbage picked up?			
Yes	No		
33	5		
\$10-12 / month is reasonable?			
Yes	No		
33	1		
Suggestions			
1. Lower prices for seniors		4. Too pricey	
2. Even \$15 - \$20 is okay		5. \$10 MAX	
3. Needs to be same as La Crete (<i>popular</i>) 6. As long as price doesn't rise constantly			
Number of Garbage Bags / Week			
1	2	3	4+
3	8	11	11
Preferred Day of the Week			
Monday	0		
Tuesday	14		
Wednesday	4		
Thursday	5		
Friday	6		
Any Day	11		
Notable Questions and Concerns			
1. Will the cost be the same for both hamlets? 2. Will bins be provided? (<i>popular question</i>) 3. Suggested monthly fee then everyone can bring as much garbage as they need to the dump instead of paying per bag. 4. Bins have a high chance of being stolen 5. Can we still take yard/ garden waste to the dump? 6. Does La Crete and High Level pay for garbage pickup? 7. Please keep the WTS. People sometimes dump large amounts. 8. Boreal Housing does not know # of bags as all units are rented. 9. Homeowners that get sand and snow pushed on their yard should get a discount to compensate for the damage to yard. 10. Will hauling extra garbage to the WTS still cost extra?			

Total Surveys Mailed:	198	<i>(survey was also posted online)</i>
Total Surveys Received:	38	

BYLAW NO. 893-13

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF REGULATING AND CONTROLLING THE HANDLING,
COLLECTION AND DISPOSAL OF ASHES, GARBAGE, REFUSE, AND OTHER
WASTE IN THE MUNICIPALITY OF MACKENZIE COUNTY**

WHEREAS, under the authority of the Municipal Government Act being Chapter M-26, RSA 2000 and any amendments thereto, a Municipal Council may pass By-laws establishing and maintaining a system for collection, removal and disposal of garbage, ashes and waste throughout the municipality;

AND WHEREAS, the Municipal Council of the Municipality of Mackenzie County in the Province of Alberta recognizes the importance of and encourages an animal proof waste handling system, waste reduction and recycling while also supporting the user-pay system for waste collection;

NOW THEREFORE, the Municipal Council of the Municipality of Mackenzie County in the Province of Alberta, duly assembled, hereby enacts as follows:

PART 1 TITLE AND APPLICATION

- 1.1 This By-law may be cited as the “Hamlet Residential Waste Collection Bylaw”.
- 1.2 This By-law applies to all waste produced, accumulated, stored, collected delivered or disposed of within the Municipality.

PART 2 DEFINITIONS

In this By-law, unless the context otherwise requires, the term:

- 2.1 **“Animal Attractant”** means foodstuff or bait of any kind excluding Birdseed, but including suet balls for purposes of feeding any and all species of animal.
- 2.2 **“Animal Proof Waste Container”** means a receptacle for disposing of Residential Waste or Commercial Waste which meets the specification for an animal proof refuse receptacle.
- 2.3 **“Approved Storage Location”** means a location within a Residential Unit, or a Multi-Residential Dwelling Unit, or a Commercial Premise, or any accessory

structure that is deemed to be animal proof by the Chief Administrative Officer or designate.

- 2.4 **“Apartment House”** means a residential building which is occupied or intended to be occupied by more than four families living independently of each other and includes, but is not limited to:
- a) Structures known as townhouses or row-houses;
 - b) Senior citizens self contained units in a complex of more than four units;
 - c) Licensed boarding houses, lodging houses and rooming houses, terraces of dwellings and any other type of residential premises where more than four families reside or dwell, and; which neither a dwelling house nor a condominium is as defined in this By-law.
- 2.5 **“Ashes”** means cold residue from burning of wood, coal and other like material.
- 2.6 **“Billing Period”** shall be the same as the monthly period for which the consumer is charged for services.
- 2.7 **“Birdseed”** means a mixture of seeds for the purpose of attracting and feeding birds.
- 2.8 **“Biological Waste”** means waste that is created in a hospital, necropsy facility or biological research laboratory and contains or may contain pathogenic agents that may cause disease in persons exposed to the waste.
- 2.9 **“Building Waste”** means all refuse produced in the process of constructing, demolishing, altering or repairing a building and shall include, but not be limited to: earth, vegetation and rock displaced during the process of building.
- 2.10 **“By-Law Enforcement Officer”** means person appointed by the Municipal Council to enforce offenses of this By-law.
- 2.11 **“Collection”** includes acquisition of refuse by the Municipality, or where the context implies by a private hauler, by picking up, collecting or gathering together, and includes the removal and transportation of the same to a disposal site and “collect” shall have comparable meaning.
- 2.12 **“Collector”** means a person who collects refuse within the Municipality as an agent, contractor or employee of the Municipality.
- 2.13 **“Collection Area”** means the location within the corporate limits of the Municipality of Mackenzie County.

- 2.14 **“Commercial Premises”** means a building, structure or premises used for the conduct of some profession, business, manufacturing process or other undertaking, and which includes: any institutional, industrial, commercial, restaurant and retail premises, a Residential Dwelling Unit or units if attached and includes areas designated as a Mobile Home Park in accordance with the Land Use By-law.
- 2.15 **“Commercial Unit”** means one self-contained working space having any or all of the following amenities: a separate entrance, office space, bay/work area, receiving and shipping area, washroom, kitchen and common area in a Commercial Premise or complex.
- 2.16 **“Condominium”** means a residential property divided into individually owned units as described in the Condominium Property Act, Revised Statutes of Alberta, 2000, and amendments thereto, and for the purpose of this By-law only each unit shall be deemed to be a dwelling house.
- 2.17 **“Dangerous Goods”** mean dangerous goods as defined in the Transportation of Dangerous Goods Act and Regulations.
- 2.18 **“Dwelling House”** means any premises which:
- a) are actually used as a residence;
 - b) consist of four (4) or less self-contained units;
 - c) collectively produce less than 0.75 cubic meters of refuse per week;
 - d) has one storage location for all refuse disposed of from the premises, and;
 - e) is constructed to permit refuse collection to be made directly from a street.
- 2.19 **“Executive Officer of the Local Board of Health”** is a member designated by Alberta Health Services for the purpose of carrying out the Public Health Act and Regulations and may include a Health Inspector.
- 2.20 **“Fire Chief”** means the authorized and appointed Fire Chief or Fire Chiefs of the Municipality of Mackenzie County.

- 2.21 **“Garbage”** means refuse composed of animal or vegetable matter. It is refuse produced as a by-product of the preparation, consumption, or storage of food.
- 2.22 **“Industrial Properties”** means places that carry on one or more of the following activities; the manufacturing, processing, assembling, cleaning, repairing, servicing, testing, storage, warehousing, distribution or trans shipment of materials, goods, products and/or equipment.
- 2.23 **“Litter”** means:
- a) Rubbish, waste materials, paper, packages, containers, bottles, cans or parts thereof; or
 - b) Any article, product, machinery, motor vehicle or other manufactured goods which is dumped, discarded, abandoned or otherwise disposed of.
- 2.24 **“Municipality”** means the corporation of Mackenzie County or the area contained within the boundaries thereof, as the context requires.
- 2.25 **“Municipal Tags”** means tags purchased from the municipality at rates set out in the Fee Schedule by-law and used for obtaining additional waste pickup service. The single use tag would be attached to the refuse container to be emptied by the municipality or its collector.
- 2.26 **“Occupant”** means any Person occupying a Residential Unit, Multi-Residential Dwelling Unit or Commercial Unit whether they are in fact the Owner, renter, tenant or lessee of the dwelling unit.
- 2.27 **“Owner”** has the same meaning as in the Municipal Government Act”.
- 2.28 **“Peace Officer”** means a member of the Royal Canadian Mounted Police, a By-Law Enforcement Officer or Special Constable appointed pursuant to the provisions of the Police Act, Chapter P-17 of the Revised Statutes of Alberta, 2000 and amendments or successor legislation thereto.
- 2.29 **“Premises”** means land, including any buildings erected thereon including residential houses and properties, apartment houses, and dwelling houses.
- 2.30 **“Private Hauler”** means any person who transports or causes to be transported any refuse within the Municipality other than those persons employed or contracted by the Municipality.

- 2.31 **“Recycling Depot”** means a waste sorting station approved under the Public Health Act where designated waste is compacted, shredded, ground, processed or sorted.
- 2.32 **“Recyclable Material”** means materials that are acceptable for recycling in this Municipality as set out in Schedule “C” hereto.
- 2.33 **“Refuse”** means any discarded or abandoned organic or inorganic material and without restricting the generality of the foregoing, includes garbage, ashes and all forms of grass, tree and hedge cuttings and clippings, broken household dishes and utensils, empty or partly empty tins, boxes, cartons, bottles and containers, discarded paper and fabric and other materials.
- 2.34 **“Refuse Receptacle”** means a container designed for containing refuse awaiting collection and disposal and is deemed animal proof that is approved by the Municipality.
- 2.35 **“Residential Property”** means land with improvements designated, intended or used for residential occupancy including condominiums, but excluding apartment houses.
- 2.36 **“Street”** means public thoroughfares within the Municipality and includes sidewalks and borders of the street and all portions thereof appearing in any registered plan pursuant to the Land Titles Act, or any private roadway on any bare-land condominium site.
- 2.37 **“Waste or Waste Material”** means ashes, garbage, refuse or trade refuse as herein defined and includes any other matter or material suitable for disposal by the Municipality waste disposal system.
- 2.38 **“Wet Garbage”** means the kitchen garbage containing liquids originating from hotels, boarding houses and restaurants but excludes drained kitchen garbage which has been properly packaged.
- 2.39 **“White Metals”** means any household appliance such as stove, dishwasher, refrigerator, and deep freezes.
- 2.40 **“Yard Waste”** means refuse that is organic matter formed as a result of gardening or horticultural pursuits and includes grass, leaves, tree and hedge clippings and cuttings.

PART 3 INTERPRETATIONS

- 3.1 Schedules “A”, attached hereto, form part of this Bylaw.

- 3.2 The captions and headings in this Bylaw are for convenience of reference use only, and shall not affect the interpretation of any provision of this Bylaw.
- 3.3 Nothing in this Bylaw shall operate to relieve any person from complying with any Federal, Provincial or other Municipal Law, Order, regulation or Bylaw and such person shall comply with all conditions or obtain any necessary consents at his/her own expense.
- 3.4 Except as provided herein to the contrary no person shall:
- a) Store or deposit any refuse on any premises owned or occupied by the Municipality or on any street; or
 - b) Store or place any refuse receptacle or commercial container on any street.
- 3.5 Section 3.4 shall not apply:
- a) In respect of any refuse stored or deposited at any disposal site designated pursuant to this Bylaw;
 - b) In respect of any refuse receptacle placed or stored on a street for use by the public by or with the consent in writing of the Chief Administrative Officer or designate; or
 - c) To a person who is actively engaged in loading or unloading any refuse receptacle or commercial container.
- 3.6 Any person who deposits any refuse on a street shall forthwith remove such refuse from the street at his/her own expense.

PART 4 AUTHORITY

- 4.1 The Municipality shall;
- a) Supervise the collection, removal and disposal of refuse, and;
 - b) Direct the days and times that collections shall be made from different portions of the municipality, and;
 - c) Decide as to the quantities and classes of refuse to be removed from any premises or as accepted by the Municipality for disposal.
 - d) Decide as to what applicable units in Schedule "A" will receive residential garbage collection services
- 4.2 Subject to the provisions of this Bylaw, the decision of the Municipality as to:
- a) The amount of refuse which has been removed from any premises, and;

- b) The amount and types of refuse which the Municipality is obliged to remove from any premises or class of premises shall be final and conclusive subject only to the superior statutory authority of another entity.

PART 5 MUNICIPAL COLLECTION AND REMOVAL OF REFUSE

5.1 Subject to the provisions of the Bylaw the Municipality:

- a) Shall cause refuse to be collected from each dwelling house each week in accordance with the rates and fees specified in the "Fee Schedule By-law ", and
- b) May cause refuse to be collected from premises other than a dwelling house each week in accordance with the rates and fees specified in the "Fee Schedule By-law ".

5.2 Unless special arrangements are authorized by the Municipal Council, the Municipality shall not remove from premises on which a dwelling house is located;

- a) Discarded furniture, discarded automobile parts including tires, and other private vehicles, white metals, and household equipment;
- b) Tree trunks, tree limbs, whole shrubs or bushes or portion of hedges;
- c) Fences, gates and other permanent and semi-permanent fixtures on the premises;
- d) Without limiting the foregoing, any discarded household chattel, material or equipment which has an overall weight of more than 34 kilograms or an overall length of more than 1.25 metres.

5.3 Unless other arrangements are authorized by the Municipal Council, except as otherwise provided in this Bylaw, the Municipality shall not remove from any premises;

- a) Building materials and building waste
- b) Dead animals
- c) Sod
- d) Liquid waste
- e) By-products of manufacturing
- f) Dangerous goods
- g) White metals

5.4 The Municipality shall ensure that the equipment used for waste collection and the manner in which waste is collected and disposed of by the Municipality shall comply with the regulations of the Health Authority.

- 5.5 The Municipality may enter into a contract or contracts with any person or organization for the collection of the whole or a portion of the refuse accumulated within the Municipal limits.

PART 6 CLEAN – UP CAMPAIGN

- 6.1 The Municipal Council of the Municipality may authorize a clean-up campaign in the spring and/or fall of each year at which time all refuse will be picked up to a maximum of one half ton truck load. Additional loads, car bodies will not be accepted as part of these clean-up campaigns.

PART 7 REFUSE RECEPTACLES, WEIGHT OF, LOCATION AND REFUSE ENCLOSURES

- 7.1 Refuse receptacles required shall be acquired by the Occupants from private industry as per the specifications set by the Municipality.
Specifications:
64 G/ 240 L IPL “Classic” cart
Charcoal European grip
Model # 60213363A5
Or a similar model as approved by the Municipality.
- 7.2 Except as otherwise provided no person shall place refuse from a building or premises elsewhere than in the refuse receptacles.
- 7.3 Occupants of the premises shall ensure refuse is stored in an approved storage location at all times other than when the waste is being transferred to a Refuse Receptacle.
- 7.4 Where the owner or occupant of the premises places refuse in a receptacle other than one which meets the specifications set out in this By-law, the collectors will not remove that refuse.
- 7.5 The collector at his/her discretion shall have the right to refuse to remove materials where the container does not meet the necessary requirements or is in a dilapidated, unsafe, or unsanitary condition.
- 7.6 A collector shall not be required to remove any refuse receptacle which, together with its contents, exceeds thirty-four (34) kilograms or seventy five (75) pounds.

- 7.7 Except as otherwise provided herein, no person shall place or keep refuse receptacles upon any travelling surface of any street or sidewalk. The refuse receptacle shall be placed at the curb level on the date of the waste pick up.
- 7.8 The occupant of premises from which refuse is to be collected
- a) Shall place or locate the refuse receptacle for collection in such a manner that they will not overturn or be likely to be overturned;
 - b) Shall be allowed service for one refuse receptacle a week with an option to have additional receptacles if municipal tags are attached to them.

PART 8 PREPARATION OF WASTE FOR COLLECTION

- 8.1 An owner or occupant of premises from which refuse is to be collected shall:
- a) Thoroughly drain all household garbage and place it in either plastic garbage bags or securely tie the parcel before disposing of it in the refuse receptacle;
 - b) Place all quenched ashes, sawdust and other powdery or fine material in either securely tied plastic bags or parcels before disposing of it in the refuse receptacle.
- 8.2 No occupant shall:
- a) Mix combustible and non-combustible matter in the refuse receptacles or containers, or
 - b) Place any explosives, dangerous goods or highly flammable materials in any receptacle for collection, or
 - c) Place for collection, ashes which are not properly quenched.

PART 9 DUTIES OF COLLECTORS

- 9.1 Collectors shall:
- a) Be as careful as is reasonably possible not to damage or misuse any refuse receptacle;
 - b) Replace emptied receptacles and the lids in approximately the same location where it was picked up;
 - c) Not leave refuse on the ground which has spilled from the refuse receptacle or the collection vehicle; and
 - d) No person employed in the collection of waste materials shall pick, or sort any ashes, garbage, refuse or discarded material from the collection vehicle or the owner's or occupant's premises

**PART 10 CONSTRUCTION REFUSE, COVERING OF REFUSE AND
PLACEMENT ON STREETS**

- 10.1 Any person(s) carrying out the construction, demolition or alteration of buildings or other building operations on any property shall do so in a manner as to not permit building materials or building refuse to remain loose, free or uncontrolled on the property.
- 10.2 The owner of the building site shall be responsible for the actions of any contractor, subcontractor or tradesman who fail to comply with subsection 10.1.
- 10.3 Any building material or building refuse material which blows free from the building site shall be re-captured, returned to the building site and deposited in a refuse receptacle.
- 10.4 The owner of a building site shall be responsible for the term of construction in providing a suitable refuse receptacle capable of receiving all building refuse material and maintaining the same in a safe condition.
- 10.5 The Chief Administrative Officer or designate may direct the person carrying out construction or alteration of a building to provide a fence of a type that will trap any building material in such a manner as to prevent it from escaping from the building site.
- 10.6 No person shall convey through any street in the Municipality any refuse of whatever nature except in the properly covered metal receptacle or in a vehicle which is covered with canvas or tarpaulin, or other covering as approved by the Municipality, so constructed and arranged as to prevent the contents thereof or any portion thereof from being wind borne or falling on the streets, to protect the content from flies and to minimize as much as practicable the escape of any offensive odours. It shall not be necessary that a vehicle carrying solely soil, sand, gravel or concrete be covered with a canvas or a tarpaulin other than required by other legislation or regulation.
- 10.7 Except for sand, cinder or other similar materials in reasonable quantities placed on any slippery streets or sidewalks, no person shall place refuse of any type or direct or allow it to be placed upon any portion of a street.

**PART 11 CHARGES FOR COLLECTION AND DISPOSAL, NO OPTION FOR USE
AND EXEMPTIONS**

- 11.1 The occupant of any premises in Mackenzie County within the identified area in Schedule A may be designated by the Chief Administrative Officer or designate

for the provision of garbage collection services, shall pay to the Municipality a monthly charge as set out in the "Fee Schedule By-law".

- 11.2 Accounts for refuse collection service shall be forwarded monthly to the occupier of the premises and shall be payable to the Municipality. The payment of any charges provided by this By-law may be enforced by action in any court of competent jurisdiction.
- 11.3 The rates or charges levied pursuant to this By-law shall be applied to each applicable unit within the designated garbage collection area in Schedule "A." The Chief Administrative Officer or designate will maintain a list of owners/occupants that have levied rates or charges.
- 11.4 Non-receipt of a utility bill will not exempt the owner or occupant from payment for the service received.

PART 12 NOTICES AND PENALTIES

- 12.1 In any case where the Municipality is required to give notice to owner or occupant pursuant to this By-law, notice shall be effected by service either;
 - a) By causing a written copy of the notice to be delivered to and left in a conspicuous place at or about the effected property, or
 - b) By causing a written notice to be mailed by mail or delivered to the last known address of the owner.
- 12.2 Where a Peace Officer or By-law Enforcement Officer who has reasonable grounds to believe that an owner or occupant has contravened any provision of this By-law, the Peace Officer or By-law Enforcement Officer may serve upon such person, a summons as outlined in this By-law.
- 12.3 An owner or occupant who contravened any provision of this By-law by:
 - a) Doing something that is prohibited in this By-law;
 - b) Failing to do something that is required in this By-law; or
 - c) Doing something in a manner different from that which is required or permitted in this By-law.

is guilty of an offense and liable upon summary conviction to a fine of not less than One Hundred Dollars (\$100.00) or not more than Two Thousand Five Hundred Dollars (\$2,500.00) or as otherwise stated in the "Fee Schedule By-law" whichever is less.

- 12.4 Any owner or occupant served with a summons pursuant to Section 12.3 of this By-law may, where a specified penalty is indicated on the summons, avoid prosecution by remitting payment of the specified penalty as noted on the summons on or before the appearance date noted on the summons. The specified penalty shall be the amount the Municipality will accept in lieu of prosecution.
- 12.5 Any owner or occupant who does not pay the specified penalty on or before the appearance date noted on the summons is liable to a fine as set out in the "Fee Schedule By-law".
- 12.6 Where a specified penalty is not noted in the summons, the person served with the summons is liable to a fine as set out in the "Fee Schedule By-law".
- 12.7 Where a contravention of this By-law is of a continuing nature, further summons, with the appropriate specified penalties, may be issued provided that no more than one summons shall be issued for each calendar day that the contravention continues.
- 12.8 Nothing in this By-law shall prevent a Peace Officer or By-law Enforcement Officer from issuing a summons for the mandatory court appearance of any person who contravenes any provision of this By-law.

PART 13 GENERAL

- 13.1 A Peace Officer or By-law Enforcement Officer, witnessing a contravention of this By-law, may cause the contravention to be remedied.
- 13.2 When expenses are incurred by the Municipality for any work performed as a result of a direction of a Peace Officer or By-law Enforcement Officer under Section 13.1, the Municipality may serve a statement of expenses, together with a demand for payment to the person or persons responsible for the contravention, including all legal costs on a solicitor and their own client basis.
- 13.3 Whenever, in this By-law, it is directed that an owner or occupant of any building or premises shall do any matter of thing, then in default of its being done, either the owner or occupant, or both, or if there are several owners or occupants, any or all such owners or occupants shall be liable to prosecution; and it shall be no defense for any owner or occupant so prosecuted to allege that any other person is responsible for such default.
- 13.4 If any term, clause, or condition of this By-law or application thereof, to any thing or circumstance shall to any extent be invalid or unenforceable, the remainder of this By-law or application of such term, clause or condition to any thing or

circumstance, other than those to which it is held as invalid or unenforceable, shall not be affected thereby and each other term, clause or condition of this By-law shall be enforced to the fullest extent permitted.

13.5 This Bylaw hereby rescinds Bylaw 866-12 and shall come into full force and effect on the day of its final passing.

READ a first time this 24th day of April, 2013.

READ a second time this 24th day of April, 2013.

READ a third time and finally passed this 24th day of April, 2013.

(original signed)

Bill Neufeld
Reeve

(original signed)

Joulia Whittleton
Chief Administrative Officer


Schedule “A”

Hamlet Residential Waste Collection Area

Lake Tourangeau



Culbert's Lake

Hamlet of Lacrete
"Schedule 1"
Residential Garbage



Mackenzie County

Legend:

-  Residential Garbage Bylaw 886-13
-  Hamlet of Lacrete Boundary

Not To Scale



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 26, 2022
Presented By:	Jennifer Batt, Director of Finance
Title:	La Crete Recreation Society – Indoor Ice Arena Capital Projects

BACKGROUND / PROPOSAL:

Council previously approved the La Crete Recreation Society – Indoor Ice Arena Capital Project, with funding coming by way of public donation. Administration has received an additional \$295,000 towards this project in the past months, and requires a budget amendment to reflect this funding.

The Society anticipates that to complete the project will require an additional \$1M. Administration has been advised that the additional funds will be funded by a private individual, and not involve the County.

Administration will continue to work with the Society to ensure all costs are included in the asset.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

All Capital funding was raised by way individual community donations.

Operational costs realized in the future Operational Budgets

SUSTAINABILITY PLAN:

SUSTAINABILITY OF COMMUNITY INFRASTRUCTURE

Author: J. Batt Reviewed by: _____ CAO: B Peters

Municipally-owned facilities and structures:

- operate at optimal usage levels given the size of the population
- have the capacity to absorb growth
- are well-maintained on a schedule that maximizes life expectancy

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the 2022 Capital Budget be amended by \$295,000 for the La Crete Recreation Society Indoor Ice Rink project with all funding coming from public donations.

Author: J. Batt Reviewed by: _____ CAO: B Peters



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 26, 2022
Presented By:	Jennifer Batt, Director of Finance
Title:	Mackenzie Applied Research Association –2022 Agricultural Fair Budget Amendment

BACKGROUND / PROPOSAL:

Council previously approved the One Time funding project for the 2022 Agricultural Fair, from proceeds of the previous Agricultural Fairs.

This year’s board had been fundraising leading up to the event that was held August 12-13th, and have collected an additional \$13,316 in donations and revenues through Mackenzie County, in addition to the previously reported \$23,750 on August 17th.

Administration is requesting that the One Time funding project for the 2022 Agricultural Fair be amended by an additional \$13,316 with all funding coming from public donations.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

All funding was raised by donations.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

Author: J. Batt Reviewed by: _____ CAO: B Peters

N/A

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the 2022 Budget for the One Time - 2022 Agricultural Fair project be amended by \$13,316 with all funding coming from public donations.

Author: J. Batt Reviewed by: _____ CAO: B Peters



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 26, 2022
Presented By:	Jennifer Batt, Director of Finance
Title:	Request to Write-Off / Remove Penalties Tax Roll 082853

BACKGROUND / PROPOSAL:

On September 22nd, 2022, administration received a request to have penalties removed from Tax Roll #082853 as they felt there was a misunderstanding between administration and himself on the process of setting up tax installment payments.

The ratepayer contacted administration on June 2nd, 2022 and notified administration that they had sold their property, and purchased a new one and would like the new property (Tax Roll 082853) to be set up on monthly tax payments. Administration drafted the agreement to collect the tax balance by December 31, 2022, and sent the agreement to the La Crete sub office for signature as requested. The ratepayer was on monthly payments for his previous property, and when notified of the sale, new purchase by the ratepayer the monthly payment was removed.

The ratepayer however did not go to the La Crete office to sign the agreement until September 16th, after a reminder call was made. As per Tax penalty Bylaw 1136-19, 2 penalties were assessed in the total amount of \$821.88. When the ratepayer arrived the same day at the La Crete office, the amount to collect by December 31, 2022 would have been substantially increased as the payments would have only been over 3 months, not the 7 which the original agreement was drafted for.

The Finance department discussed the matter with the ratepayer, and amended the agreement to ensure payments were similar, and ultimately a lower amount to include the 2023 estimate as agreed by the ratepayer. There would be 15 payments to include the current 2022 balance and 2023 estimate to bring the balance owed December 31, 2023 to a zero balance. The payment amount discussed did include the penalties assessed.

Author: J. Batt **Reviewed by:** _____ **CAO:** _____

Administration does not have authority to remove or write off penalties assessed, however did amend the agreement to assist in keeping the payments similar to the original amount discussed.

In the notice received by administration, the ratepayer does not feel that the penalties are justified, as they had notified the County but were not reminded about the agreement until mid-September. The ratepayer is requesting that the penalties be removed.

Section 344 of the MGA reads as follows:

344(1) A council may by bylaw impose penalties in the year in which is imposed if the tax remains unpaid after the date shown on the tax notice.

(2) A penalty under this section is imposed as the rate set out in the bylaw.

(3) The penalty must not be imposed sooner than 30 days after the tax notice is sent out.

Section 346 of the MGA reads as follows:

346 A penalty imposed under section 344 or 345 is part of the tax in respect of which it is imposed.

Section 347(1) of the MGA reads as follows:

347(1) If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:

- (a) Cancel or reduce tax arrears;*
- (b) Cancel or refund all or part of a tax;*
- (c) Defer the collection of a tax.*

OPTIONS & BENEFITS:

Option #1

That the request to write off penalties on tax roll #082853 be received for information.

Option #2

That Council approve writing off penalties on tax roll # 082853 in the amount of \$821.88.

COSTS & SOURCE OF FUNDING:

Author: J. Batt Reviewed by: _____ CAO: _____

2022 Operating Budget

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Tax Penalty Bylaw 1136-19

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

Option #1

That the request to write off penalties on tax roll #082853 be received for information.

Or

Simple Majority Requires 2/3 Requires Unanimous

Option #2

That Council approve writing off penalties on tax roll # 082853 in the amount of \$821.88.

Author: J. Batt Reviewed by: _____ CAO: _____

From: [Josh Knelsen](#)
To: [Louise Flooren](#)
Subject: [REDACTED]
Date: September 22, 2022 9:30:09 AM

Josh Knelsen
Reeve
Mackenzie county
[REDACTED]

Begin forwarded message:

From: [REDACTED]
Date: September 19, 2022 at 2:54:26 PM MDT
To: Josh Knelsen <josh@mackenziecounty.com>
Subject: [REDACTED]

Good afternoon!

I have had my property tax setup with monthly payments for a year or two now. We sold our place in April of 2022 and purchased a different place a few weeks later. I called in to Mackenzie County at that time to switch the property they had on file for me and keep the payments going out of the same bank account.

On Friday September 16, 2022 at 1:44 pm, I received a phone call from the Mackenzie County office in La Crete, AB that my tax installment agreement needed to be signed. I drove to the office a few minutes later to sign the papers when I noticed the dollar amount was higher than I was told when setting it up a few months prior. The receptionist called the person in charge of the tax installment agreements and then handed the phone to me. He informed me that I should have signed the agreement months ago and since I hadn't, there was now over \$800.00 of penalties. He also informed me that on the phone call in April, he told me that I needed to sign the agreement before it came into affect. I do not recall him saying that. I also never got a reminder phone call, letter, email, or any other communication until September 16, 2022.

Please reverse these penalties as I had no idea of the situation. Also consider my history with Mackenzie County as I have never paid property tax late or any other bill at Mackenzie County, if I remember correctly. I always try to pay my bills promptly and have the funds ready before hand. I was under the impression that the property tax was being withdrawn from my bank account monthly as always. Now I was informed that no payments have been taken out since March 2022 and therefore my monthly payment for the next 18 months, will be a lot larger than it used to be. I can live with

larger monthly tax installments but I am NOT AT ALL willing to pay late payment penalties.

[REDACTED]



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 26, 2022
Presented By:	Jennifer Batt, Director of Finance
Title:	Disaster Recovery Program - 2021 Overland Flood, Severe Storm Approval

BACKGROUND / PROPOSAL:

Disaster Recovery Program

As reported to Council in previous Council meetings, administration submitted a claim July 15th, 2021 for overland flooding for the severe storm June 17th, 2021 mainly which affected the Chateh road. This application was initially denied, where Council directed administration to appeal, and until recently was under review.

Administration is pleased to report that on September 22nd, 2022 a letter was received stating that new data has determined the event met the extra-ordinary event criteria with the rainfall event one in 50-year threshold for rural areas, and the County’s appeal has been approved.

As the Chateh road also flooded in 2022, administration will continue to work with the Disaster Recovery Program Coordinator on approved repairs, claims required.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

Municipal Affairs - Alberta Emergency Management Agency
 Cost recovery to pre-flood condition

SUSTAINABILITY PLAN:

N/A

Author: J. Batt **Reviewed by:** _____ **CAO:** _____

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

Disaster Recovery Program - 2021 Overland Flood, Severe Storm Approval report be received for information.

Author: J. Batt Reviewed by: _____ CAO: _____



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR108255

September 15, 2022

Reeve Joshua Knelsen
Mackenzie County
PO Box 640
Fort Vermilion AB T0H 1N0

Dear Reeve Knelsen:

Thank you for your Disaster Recovery Program (DRP) application appeal of December 2, 2021, for the Mackenzie County flood event of June 17, 2021. I appreciate your patience while we conducted our review.

The Disaster Recovery Regulation sets out the following criteria that must be met before an application for program assistance can be approved:

1. The cause of the disaster must be extraordinary and cause widespread damage.
2. The disaster has threatened the economic viability of the community.
3. The damages are not insurable.

I am pleased to inform you a review of new data has determined this event met the extraordinary-event criteria required to establish a DRP. Our analysis shows this rainfall event was extraordinary as it exceeded the one in 50-year rainfall total threshold for rural areas.

If you require further information regarding the program, please contact Brenda Fioretti, Director of Community Recovery Services, Alberta Emergency Management Agency (AEMA), Municipal Affairs, toll-free by first dialing 310-0000, then 780-718-5101, or at brenda.fioretti@gov.ab.ca.

Thank you again for your efforts on behalf of your community as it recovers from flooding.

Sincerely,

Ric McIver
Minister

cc: Brandy Cox, Deputy Minister, Municipal Affairs
Stephen Lacroix, Managing Director, AEMA, Municipal Affairs



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 26, 2022
Presented By:	Byron Peters, Interim Chief Administrative Officer
Title:	La Crete Electric Vehicle (EV) Charger Relocation

BACKGROUND / PROPOSAL:

Administration has been requested to review options for relocation of the EV Charging station at the Raymond Knelsen Arena. The original location chosen may interfere with future renovations and/or expansion of the rink facilities.

It appears that there were a few assumptions made and/or some miscommunication between administration and the La Crete Recreation Society, which has led to the request to relocate the EV charger.

In the time since the original installation quotes were provided, additional sidewalks and paving have been completed around the Rink. Proceeding with the installation in the original location would also see additional costs because of this.

OPTIONS & BENEFITS:

Administration discussed options with contractors and ATCO as to a feasible location for the charging station.

Option One was to locate the charging station near the parking lot entrance, taking power from a nearby pole on the east side, either by underground or overhead means.

Option Two was to use an existing pole to the west of the parking lot entrance, which is feasible, but the pole must be upgraded to hold a 150kVA transformer.

COSTS & SOURCE OF FUNDING:

All options to move the charging station are of significant cost.

Author: S Gibson **Reviewed by:** J. Batt **CAO:** B Peters

Option One: Overhead Non-Invested \$30,096.29
Underground Non-Invested \$66,845.05

Option Two: Overhead Non-Invested \$32, 519.33

Grant funding through Alberta Urban Municipalities Association (AUMA) for the Electric Vehicle Charging Program (EVCP) covered the costs of the installation, equipment and materials as per the original application. Administration has contacted the EVCP to see if additional funds are available, and there is no more funding available for this project.

The installation contract was awarded some time ago, the EV chargers have arrived, so cancelling the project at this time would also come with a significant cost. Administration has not contacted the granting agency, contractors or suppliers to determine what those costs would be.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

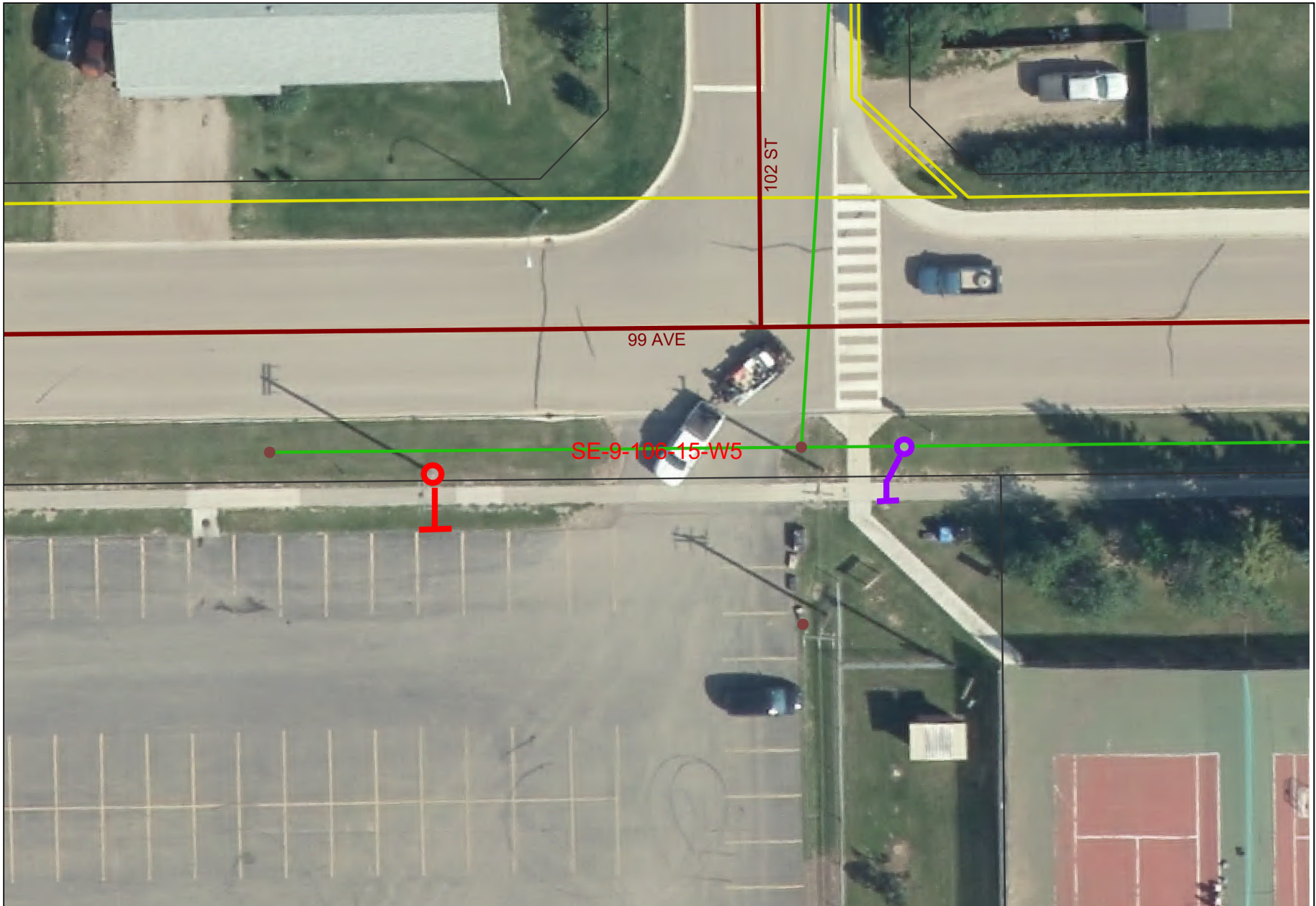
N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the 2022 Capital budget be amended by \$35,000 for the Electrical Vehicle Charging Stations project, with funding coming from the General Capital Reserve.

Author: S Gibson **Reviewed by:** J. Batt **CAO:** B Peters



Mackenzie County

Mackenzie County

Date Created: 9/20/2022



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 26, 2022
Presented By:	Caitlin Smith, Director of Planning & Agriculture
Title:	Bylaw 1263-22 Land Use Bylaw Amendment to Rezone Part of NW 34-105-15-W5M from Agricultural “A” to Urban Fringe “UF” (La Crete Rural)

BACKGROUND / PROPOSAL:

Administration has received a request to rezone Part of NW 34-105-15-W5M from Agricultural “A” to Urban Fringe “UF” to accommodate a fifteen (15) acre residential yard site.

The reason for the rezoning is that the land is not suitable for farm land and there are already two subdivided lots on the quarter section. An agricultural zoning allows for a maximum of two (2) 10 acre subdivisions. The quarter section is adjacent to the Hamlet of La Crete south boundary.

Proposed Bylaw 1263-22 was presented to the Municipal Planning Commission on September 8, 2022 where the following motion was made:

MPC 22-09-144 *MOVED* by Tim Driedger

That the Municipal Planning Commission recommend to Council to approve Bylaw 12xx-22 being a Land Use Bylaw Amendment to rezone Part of NW 34-105-15-W5M from Agricultural “A” to Urban Fringe “UF” to accommodate a fifteen (15) acre subdivision, subject to public hearing input.

CARRIED

OPTIONS & BENEFITS:

Author: J Roberts **Reviewed by:** C Smith **CAO:** _____

Options are to give first reading, defeat first reading or table the application for more information.

COSTS & SOURCE OF FUNDING:

Costs will consist of advertising the Public Hearing and adjacent landowner letters which will be borne by the applicant.

SUSTAINABILITY PLAN:

Goal E26 That Mackenzie County is prepared with infrastructure and services for continually growing population.

COMMUNICATION / PUBLIC PARTICIPATION:

The bylaw amendment will be advertised as per MGA requirements, this includes all adjacent landowners. The applicant will also be required to display a sign on the subject property as per MGA requirements.

POLICY REFERENCES:

DEV007 Rural Development Standards

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1263-22 being a Land Use Bylaw Amendment to Rezone Part of NW 34-105-15-W5M from Agricultural "A" to Urban Fringe "UF", subject to public hearing input.

Author: J Roberts **Reviewed by:** C Smith **CAO:** _____

BYLAW NO. 1263-22

**BEING A BYLAW OF MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW**

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2017, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate a fifteen (15) acre subdivision.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcels known as:

Part of NW 34-105-15-W5M

Within Mackenzie County, be rezoned from Agricultural "A" to Urban Fringe outlined in Schedule "A" hereto attached.

READ a first time this ____ day of _____, 2022.

PUBLIC HEARING held this ____ day of _____, 2022.

READ a second time this ____ day of _____, 2022.

READ a third time and finally passed this ____ day of _____, 2022.

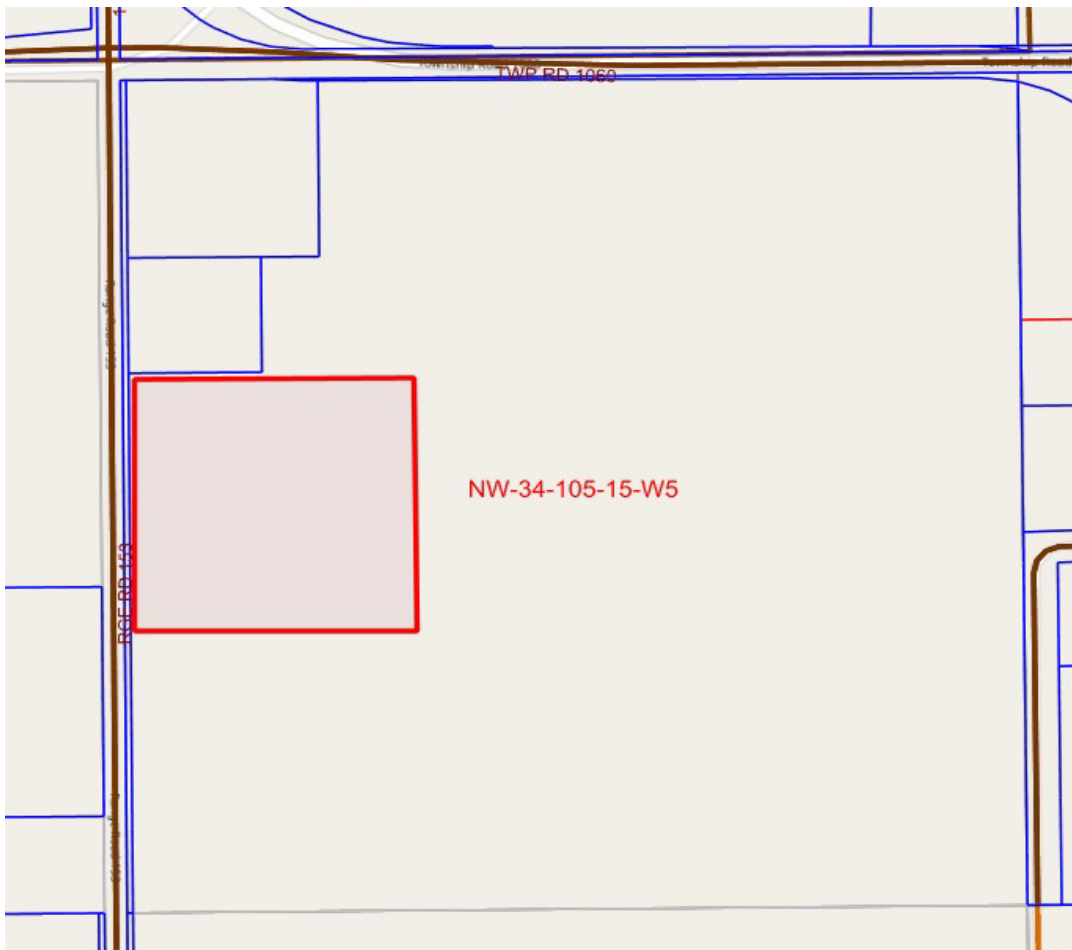
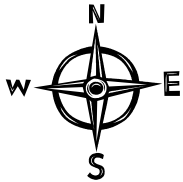
Josh Knelsen
Reeve

Byron Peters
Interim Chief Administrative Officer

BYLAW No. 1263-22

SCHEDULE “A”

1. That the land use designation of the following property known as Part of NW 34-105-15-W5M within Mackenzie County, be rezoned:



FROM: Agriculture “A”

TO: Urban Fringe “UF”

Application No: _____

Mackenzie County LAND USE BYLAW AMENDMENT – REZONING APPLICATION

Complete only if different from Applicant

Name Of Applicant <u>Danny Buller</u>		
Address: _____		
City/Town _____		
Postal Code _____	Phone _____	Cell _____
Applicant Email _____		

Name of Registered Owner <u>Margaret Buller</u>		
Address: _____		
City/Town _____		
Postal Code _____	Phone _____	Cell _____
Owner Email _____		

Legal Description of the Land Affected by the Proposed Amendment: All or Part of:

QTR./LS. <u>NW</u>	SEC. <u>34</u>	TWP. <u>105</u>	RANGE <u>15</u>	M. <u>S</u>	or	PLAN _____	BLK _____	LOT _____
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Civic Address: _____

@15 acres

Land Use Classification Amendment Proposed:

From: Farmland To: Urban Fringe

Reasons Supporting Proposed Amendment:

Land is not suitable for farm land.

I have enclosed the required application fee of: _____

Receipt No.: _____

Applicant Signature _____

Aug 15, 2022
Date

Registered Owner Signature _____

Aug 15, 2022
Date

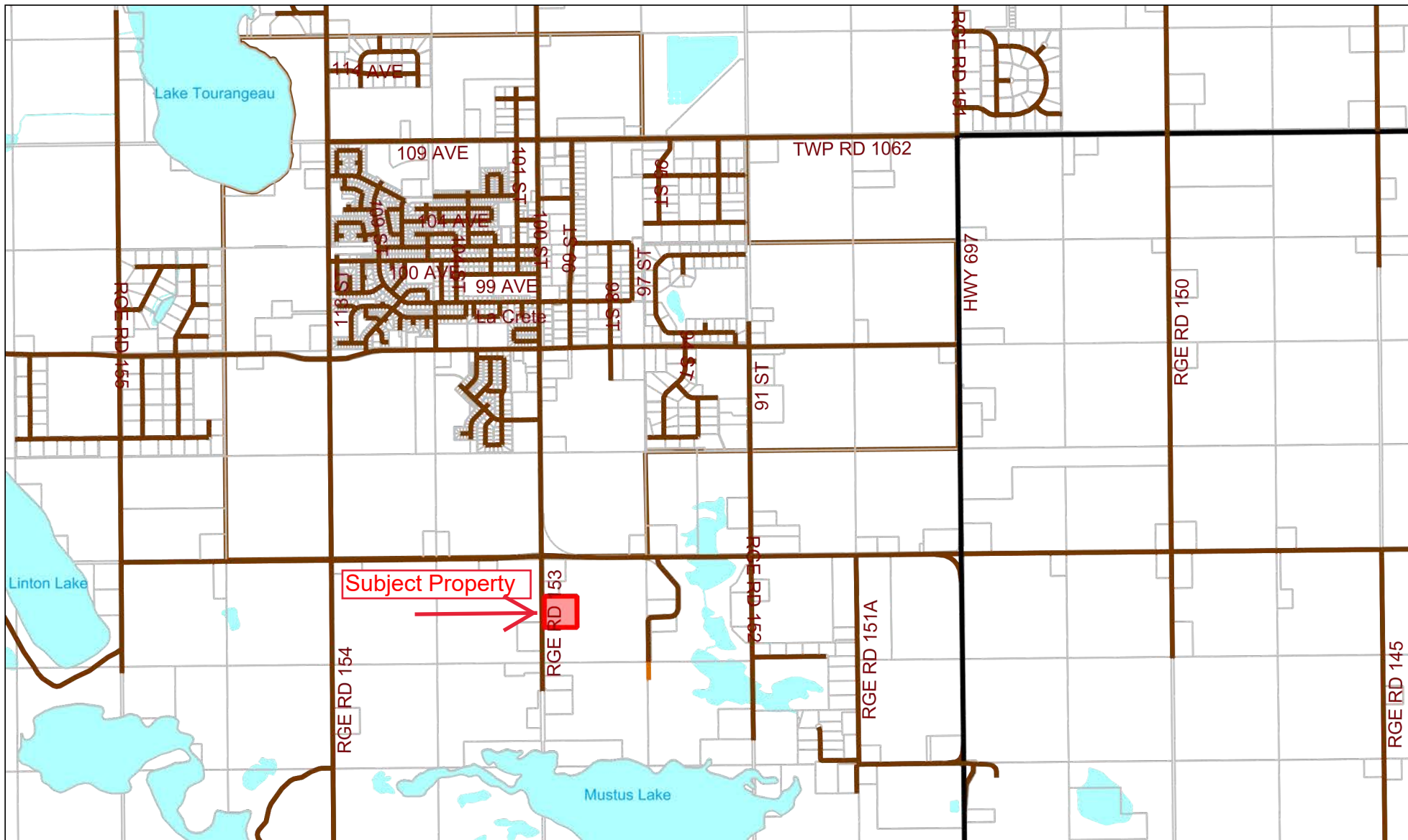
NOTE: Registered Owner's signature required only if different from applicant

The personal information on this form is collected in accordance with Section 33 of the Freedom of Information and Protection of Privacy (FOIP) Act for the purpose of processing this application, issuing development permits and Land Use Bylaw Enforcement. The name of the permit holder and nature of the permit are available to the public upon request. If you have any questions regarding the collection, use or disclosure of this information, please contact the FOIP Coordinator or (780) 927-3718.

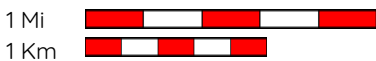
Mackenzie County
Box 640, 4511-46 Avenue
Fort Vermilion, AB T0H 1N0



Phone: (780) 927-3718
Fax: (780) 927-4266
Email: planning@mackenziecounty.com
www.mackenziecounty.com



Scale 1: 42,770





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Scale 1: 8,554



100 yd 
 100 m 

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Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 26, 2022
Presented By:	Byron Peters, Interim Chief Administrative Officer
Title:	Housing Authority Jurisdiction

BACKGROUND / PROPOSAL:

As a follow up to the delegation from La Crete Municipal Nursing Association (LCMNA) at the August 17, 2022 Regular Council Meeting the following motion was made.

MOTION 22-08-546

MOVED by Councillor Derksen

That administration bring back a map for reference for the proposed housing authority boundaries.

CARRIED

LCMNA has requested support to create another Housing Authority (HA) in the region. LCMNA has expressed that they have no interest in managing other facilities outside of the La Crete community.

Housing authority jurisdiction boundaries would need to be created so Housing Authorities can inform potential clients if they are permitted to apply for services in specific locations.

OPTIONS & BENEFITS:

The creation of another HA may improve the Heimstead’s financial sustainability and they are the only facility that can provide Designated Supportive Living (DSL) in the region. If LCMNA was designated as a HA, they may have a better chance of purchasing the Altenheim and dwellings around them from Boreal Housing Foundation (BHF).

Author: S Gibson **Reviewed by:** _____ **CAO:** B Peters

COSTS & SOURCE OF FUNDING:

Under Section 7 of the Alberta Housing Act:

Requisitions

7(1) On or before April 30 in any year a management body that provides lodge accommodation may requisition those municipalities for which the management body provides lodge accommodation for

- (a) the amount of the management body’s annual deficit for the previous fiscal year arising from the provision of lodge accommodation, and
- (b) any amounts necessary to establish or continue a reserve fund for the management body.

(2) The municipalities requisitioned under subsection (1) may determine the basis on which the total requisition is to be shared, and if the municipalities are unable to make that determination for any year, the total requisition for each year shall be shared on the basis of the proportion that the equalized assessment for each municipality in that year bears to the total of the equalized assessments for that year of all the municipalities requisitioned.

An additional housing authority would create changes to the requisitioning authority/jurisdiction, and this would have an effect on ratepayers.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

None at this time.

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Option 1:

- Simple Majority
- Requires 2/3
- Requires Unanimous

Author: S Gibson **Reviewed by:** _____ **CAO:** B Peters

That Mackenzie County supports the creation of a new Housing Authority, and recommends that the boundaries of the housing authority be as shown on the attached map.

(be sure to include a copy of the map with the minutes)

Option 2:

Simple Majority Requires 2/3 Requires Unanimous

That Mackenzie County encourages Boreal Housing and La Crete Municipal Nursing Association to develop a funding and operations model that addresses the jurisdiction, autonomy and cultural needs of each community while maintaining the existing housing authority.

Author: S Gibson **Reviewed by:** _____ **CAO:** B Peters



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 26, 2022
Presented By:	Byron Peters, Interim Chief Administrative Officer
Title:	Town of High Level Request to Purchase Land Within Mackenzie County

BACKGROUND / PROPOSAL:

The Town of High Level sent a letter to the County in regards to purchasing a portion of SE-33-109-19-5, containing approximately 32.3 hectares (79.84 acres). The Town of High Level's intent for the property is for construction of municipal utilities. The Town's current lagoon wastewater treatment facility has reached its useful lifespan, and the purchase of this property would provide the Town with options in the planning and construction of a new wastewater treatment plant.

If the sale is approved, the Town of High Level will request to have an agreement to annex the property, once the purchase has been completed. The Town of High Level's Council has passed a motion to keep this annexation separate from the current agreement for the airport.

OPTIONS & BENEFITS:

The portion of land is located between the existing lagoon for the Town, the Bushe River Indian Reserve, and the Town boundary. The parcel is not ideally suited for County purposes, and currently has minimal development improvements.

COSTS & SOURCE OF FUNDING:

Costs to the County should be negligible. After the proposed annexation takes place there would be a minor loss in taxation revenue from the parcel.

SUSTAINABILITY PLAN:

Author: S Gibson **Reviewed by:** _____ **CAO:** B Peters

COMMUNICATION / PUBLIC PARTICIPATION:

Motion 2, presented below, is optional at this time. However, providing preliminary support for the future annexation would help ensure a smooth transfer.

POLICY REFERENCES:

RECOMMENDED ACTION:

Motion 1:

Simple Majority Requires 2/3 Requires Unanimous

That Mackenzie County approve the Town of High Level's request to purchase a portion of SE-33-109-19-5 for Public Works purposes.

Motion 2:

Simple Majority Requires 2/3 Requires Unanimous

That Mackenzie County supports the annexation of SE-33-109-19-5 and 7922039:1 into the Town of High Level for Public Works purposes.

Author: S Gibson Reviewed by: _____ CAO: B Peters



Town of High Level
10511 – 103 Street
High Level, AB T0H 1Z0
Canada

Telephone: 780-926-2201
Facsimile: 780-926-2899
town@highlevel.ca
www.highlevel.ca

September 16, 2022

Mackenzie County
4511 – 46 Avenue
Box 640
Fort Vermilion, AB
T0H 1N0

Attention: Mackenzie County Reeve and Council

RE: Proposed Purchase of Property in Mackenzie County

At their regular meeting of September 12, 2022, Council for the Town of High Level passed a motion to purchase a portion of SE-33-109-19-5 containing approximately 32.3 hectares (79.84 acres). Please see the attached Schedule.

Please consider this letter as a formal request for consent from the Council for Mackenzie County to allow the Town of High Level to acquire SE-33-109-19-5 as per Section 72(1) of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26.

The Town of High Level intends to use the property for the construction of municipal utilities. The Town owns and operates a conventional lagoon wastewater treatment facility located on 7922039; 1 with the disposal of treated effluent, by way of an annual discharge into Bushe River. Reports show the lagoon system has reached its useful life span, is currently under capacity, and is releasing effluent that may not meet Provincial and Federal environmental standards. The purchase of SE-33-109-19-5 (immediately to the north of the existing sewage lagoon) would provide the Town with flexibility in the planning and construction of a wastewater treatment upgrade.

If the purchase of the property is successful, the Town will approach Mackenzie County with a request to annex SE-33-109-19-5 and 7922039;1 into the Town of High Level.

If you have any questions, please feel free to contact Hayley Gavin, Director of Planning & Development at 780-502-0778 or via email to hgavin@highlevel.ca

Sincerely,

Crystal McAteer, Mayor
Town of High Level

cc: High Level Town Council





SW-6-110-19-W5

SE-6-110-19-W5

SW-5-110-19-W5

SE-5-110-19-W5

SW-4-110-19-W5

SE-4-110-19-W5

SW-3-110-19-W5

SE-3-110-19-W5

NE-31-109-19-W5

NW-32-109-19-W5

NE-32-109-19-W5

NW-33-109-19-W5

NE-35-109-19-W5

NW-34-109-19-W5

NE-34-109-19-W5

SE-31-109-19-W5

SW-32-109-19-W5

SW-33-109-19-W5

ToHL purchase

SW-34-109-19-W5

SE-34-109-19-W5

Town Boundary

NE-30-109-19-W5

NW-29-109-19-W5

NE-29-109-19-W5

NW-26-109-19-W5

NE-26-109-19-W5

NW-27-109-19-W5

NE-27-109-19-W5

SE-30-109-19-W5

SW-29-109-19-W5

SE-29-109-19-W5

SW-28-109-19-W5

SE-28-109-19-W5

SW-27-109-19-W5

SE-27-109-19-W5



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 26, 2022
Presented By:	Caitlin Smith, Director of Planning & Agriculture
Title:	Municipal Planning Commission Meeting Minutes

BACKGROUND / PROPOSAL:

The unapproved minutes of the September 8, 2022 Municipal Planning Commission meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That the unapproved Municipal Planning Commission meeting minutes of the September 8, 2022 be received for information.

Author: K Unrau **Reviewed by:** _____ **CAO:** _____

**MACKENZIE COUNTY
Municipal Planning Commission Meeting**

**Mackenzie County Office
La Crete, AB**

Thursday, September 8, 2022 @ 10:00 a.m.

PRESENT: Erick Carter Chair, MPC Member
David Driedger Councillor, MPC Member
Jacquie Bateman Councillor, MPC Member (virtual)
Tim Driedger MPC Member

REGRETS: William Wieler Vice Chair, MPC Member

ADMINISTRATION: Caitlin Smith Director of Planning and Agriculture
Madison Dyck Development Officer
Jackie Roberts Development Officer
Lynda Washkevich Development Officer
Kristyn Unrau Administrative Assistant/Recording Secretary

MEMBERS OF THE PUBLIC: Paul Driedger
Charles LaForge
Lucille Labrecque

MOTION 1. CALL TO ORDER

Erick Carter called the meeting to order at 10:01 a.m.

2. ADOPTION OF AGENDA

MPC 22-09-128 MOVED by David Driedger

That the agenda be adopted as presented.

CARRIED

3. MINUTES

a) Adoption of Minutes

MPC 22-09-129 MOVED by Tim Driedger

That the minutes of the August 11, 2022 Municipal Planning Commission meeting be adopted as presented.

CARRIED

4. TERMS OF REFERENCE

For Information.

5. DEVELOPMENT

- c) 193-DP-22 Paul Driedger
Garage – Attached Addition with Setback Variance
in “H-R1A” Plan 022 6610, Block 25, Lot 13
(9909 Homestead Way S) (La Crete)**

MPC 22-09-130 MOVED by Tim Driedger

That Development Permit 193-DP-22 on Plan 022 6610, Block 25, Lot 13 in the name of Paul Driedger be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. A 31% Setback Variance for the Garage – Attached Addition is hereby granted. The Garage – Attached Addition shall be a minimum of 1.05 meters (3.45 feet) from the North side property line.;
2. Remaining minimum building setbacks for the remaining side and rear yards are: 1.52 meters (5 feet) and 25 feet from the front property line.;
3. The Garage – Attached Addition shall meet all National Building Code 2019 Alberta Edition requirements for Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.;
4. The Addition shall be constructed and finished with similar construction materials as the existing Building to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority. The exterior of the existing Building and Addition shall be similar in appearance and color.;
5. Building to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner.;
6. Provide adequate off street parking as follows: The minimum

parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. One parking space, including the driveway area, shall occupy 300 square feet.;

7. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.;
8. The municipality has assigned the following address to the noted property: 9909 Homestead Way S. You are required to display the house address (9909) so as to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.;
9. Where the lowest opening of the building is 25 feet from the front property line it is required to be at a minimum 4% grade above the curb level. Where the lowest opening of the building is 50 feet from the front property line it is required to be at a minimum 2% grade above the curb level.;
10. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.;
11. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.;
12. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request to Construct an Access form by contacting the Operations Department for Mackenzie County at (780) 928-3983. Access to be constructed at the developers expense.;
13. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.;

CARRIED

- d) 195-DP-22 Charles LaForge & Lucille Labrecque
Dwelling – Duplex in “H-R1”
Proposed Block 21, Lot 6 (4801-43 Avenue)
(Units 1 & 2) (Fort Vermilion)**

MPC 22-09-131 MOVED by David Driedger

That Development Permit 195-DP-22 on Proposed Block 21, Lot 6 in the name of Charles La Forge & Lucille Labrecque be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Minimum building setbacks are:**
 - a. **7.6 meters (25 meters) front yard (facing 43 Avenue);**
 - b. **1.5 meters (5 feet) interior side (West) yard;**
 - c. **3.1 meters (10 feet) exterior side (East) yard; and**
 - d. **3.1 meters (10 feet) rear (South) yard; from the property lines.**
2. **The Dwelling-Duplex shall meet all National Building Code 2019 Alberta Edition requirements for Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
3. The Dwelling – Duplex shall be screened from view by skirting or such other means satisfactory to the Development Authority.
4. The exterior of the Dwelling – Duplex shall be completed by September 14, 2023 to the satisfaction of the Development Authority.
5. The architecture, construction materials and appearance of accessory buildings and other structures shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
6. **Where the lowest opening of the duplex is 25 feet from the front property line it is required to be at a minimum 4% grade above the curb level. Where the lowest opening of the duplex is 50 feet from the front property line it is required to be at a minimum 2% grade above the curb level.**
7. The Dwelling – Duplex is to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner.
8. The Municipality will assign an address to each unit on the Dwelling – Duplex as follows from **North to South**:
 - 4801-43 Ave, Unit 1
 - 4801-43 Ave, Unit 2

You are required to display the addresses on the units to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.

9. **Provide adequate off street parking as follows: 6 stalls for Dwelling – Duplex. “One parking space, including the driveway area, shall occupy 300 square feet.”**
10. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
11. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
12. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- e) **196-DP-22 Charles LaForge & Lucille Labrecque Dwelling – Duplex in “H-R1” Proposed Block 17, Lot 10 (4714-43 Avenue) (Units 1 & 2) (Fort Vermilion)**

MPC 22-09-132 **MOVED** by Jacquie Bateman

That Development Permit 196-DP-22 on Proposed Block 17, Lot 10 in the name of Charles La Forge & Lucille Labrecque be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Minimum building setbacks are:**
 - a. **7.6 meters (25 meters) front yard (facing 43 Avenue);**
 - b. **1.5 meters (5 feet) interior side yards; and**
 - c. **3.1 meters (10 feet) rear (North) yard; from the property lines.**
2. **The Dwelling-Duplex shall meet all National Building Code 2019 Alberta Edition requirements for Buildings and any other requirements specified by Superior Safety Codes.**

Failure to do so shall render this permit Null and Void.

3. The Dwelling – Duplex shall be screened from view by skirting or such other means satisfactory to the Development Authority.
4. The exterior of the Dwelling – Duplex shall be completed by September 14, 2023 to the satisfaction of the Development Authority.
5. The architecture, construction materials and appearance of accessory buildings and other structures shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
6. **Where the lowest opening of the duplex is 25 feet from the front property line it is required to be at a minimum 4% grade above the curb level. Where the lowest opening of the duplex is 50 feet from the front property line it is required to be at a minimum 2% grade above the curb level.**
7. The Dwelling – Duplex is to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner.
8. The Municipality will assign an address to each unit on the Dwelling – Duplex as follows from **South to North**:
 - 4714-43 Ave, Unit 1
 - 4714-43 Ave, Unit 2

You are required to display the addresses on the units to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.

9. **Provide adequate off street parking as follows: 6 stalls for Dwelling – Duplex. *“One parking space, including the driveway area, shall occupy 300 square feet.”***
10. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
11. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
12. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County

Bylaws and resolutions relating to the development of the lands.

CARRIED

- i) **206-DP-22 Charles LaForge & Lucille Labrecque Campground Minor (Dwelling – Triplex) in “REC2” Plan FORTVER, Block 2, Lot 8 (4802-47 Avenue) (Fort Vermilion)**

MPC 22-09-133 **MOVED** by Jacquie Bateman

That Development Permit 206-DP-22 on Lot 8, Block 2, Plan FORTVER in the name of Charles La Forge & Lucille Labrecque be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Minimum building setbacks are:**
 - a. **7.6 meters (25 meters) front yard ;**
 - b. **1.5 meters (5 feet) interior side yards; and**
 - c. **2.4 meters (8 feet) rear yard; from the property lines.**
2. **The Campground Minor (Dwelling –Triplex) (Seasonal Recreational) shall meet all National Building Code 2019 Alberta Edition requirements for Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
3. The Dwelling – Triplex shall be screened from view by skirting or such other means satisfactory to the Development Authority.
4. The architecture, construction materials and appearance of accessory buildings and other structures shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
5. **Where the lowest opening of the building is 25 feet from the front property line it is required to be at a minimum 4% grade above the curb level. Where the lowest opening of the building is 50 feet from the front property line it is required to be at a minimum 2% grade above the curb level.**
6. The building is to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner.
7. The Municipality will assign an address to each unit on the Dwelling – Triplex.

You are required to display the addresses on the units to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.

8. **Provide adequate off street parking as follows: 7 stalls for Dwelling – Triplex. *“One parking space, including the driveway area, shall occupy 300 square feet.”***
9. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
10. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
11. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request to Construct an Access form by contacting the Operations Department for Mackenzie County at (780) 928-3983. Access to be constructed at the developers expense.;
12. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- j) **208-DP-22 Charles LaForge & Lucille Labrecque
Campground Minor (Dwelling – Single Family)
(Caretakers Residence) in “REC2”
Plan FORTVER, Block 2, Lot 8
(4802-47 Avenue) (Fort Vermilion)**

MPC 22-09-134 MOVED by Tim Driedger

That Development Permit 208-DP-22 on Lot 8, Block 2, Plan FORTVER in the name of Charles La Forge & Lucille Labrecque be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Minimum building setbacks are:**
 - a. **7.6 meters (25 meters) front yard ;**
 - b. **1.5 meters (5 feet) interior side yards; and**
 - c. **2.4 meters (8 feet) rear yard; from the property lines.**
2. **The Campground Minor (Caretaker's Residence) shall meet all National Building Code 2019 Alberta Edition requirements for Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
3. Building to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner.;
4. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. One parking space, including the driveway area, shall occupy 300 square feet.;
5. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.;
6. The municipality has assigned the following address to the noted property: 4802 47 Avenue. You are required to display the house address (4802) so as to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.;
7. Where the lowest opening of the house is 25 feet from the front property line it is required to be at a minimum 4% grade above the curb level. Where the lowest opening of the house is 50 feet from the front property line it is required to be at a minimum 2% grade above the curb level.;
8. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.;
9. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.;
10. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request to Construct an Access form by contacting the

Operations Department for Mackenzie County at (780) 928-3983.
Access to be constructed at the developers expense.;

11. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- a) **081-DP-18 Hotflash Electric – Time Extension Accessory Building (Tarp Shelter) (Existing) in “LC-HC” Plan 962 1721, Block 18, Lot 6 (9809-101 Avenue) (La Crete)**

MPC 22-09-135 MOVED by Tim Driedger

That a time extension for 081-DP-18 on 962 1721, Block 18, Lot 6 in the name of Hotflash Electric be granted to expire on September 14, 2024.

CARRIED

- b) **187-DP-22 Jeremy Schmidt Home Based Business, Minor (Rumble Tech) in “MHS” Plan 002 4548, Block 25, Lot 7A (10106-105 Avenue) (La Crete)**

MPC 22-09-136 MOVED by David Driedger

That Development Permit 187-DP-22 on Plan 002 4548, Block 25, Lot 7A in the name of Jeremy Schmidt (Rumble Tech) be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **This permit is for the APPROVAL of a Home Based Business, Minor (Rumble Tech) in the existing Manufactured Home - Mobile.**
2. **This development permit may be revoked at any time, if, in the opinion of the Development Authority, the Home Based Business Minor has become detrimental or otherwise incompatible with the amenities of the neighborhood.**
3. **This development permit will expire upon the expiration, cancellation or revocation of your business license. This development permit shall become null and void if a county**

business license is not maintained in good standing.

4. **At all times, the privacy of the adjacent dwellings shall be preserved and the Home Based Business shall not unduly offend the surrounding residents by way of excessive lighting, noise, traffic, congestion, late visitations by clients.**
5. The business shall be operated by the resident of the principal dwelling and may include one (1) non-resident employee.
6. The Home Based Business shall not involve client and customer visits outside of the hours of 8:00 a.m. – 6:00 p.m.
7. There shall not be any outdoor business activity or storage of materials on site related to the Home Based Business.;
8. The Municipality has assigned the following address to the noted property (**10106-105 Avenue**). You are required to display the address (**10106**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
9. Home Based Business Minor requires 1 space per 37.2m² (400.0ft²) of gross FLOOR AREA. This work area is 200 square feet, so that would constitute one (1) off street parking spot.
10. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
11. Home Based Businesses are limited to one sign not exceeding 1.1 square meters (12 square feet) in area.
12. The sign shall not be placed within the Road Right of Way.
13. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
14. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.

15. Illumination of any signs must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
16. Wiring and conduits of any signs must be concealed from view.
17. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
18. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- f) **197-DP-22 Mary Wiebe
Home Based Business, Minor (Child's Choice
Massage) in "H-R2" Plan 142 1435, Block 6, Unit 3
(9933-3 110 Street) (La Crete)**

MPC 22-09-137 **MOVED** by Tim Driedger

That Development Permit 197-DP-22 on in the name of Mary Wiebe be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **This permit is for the APPROVAL of a Home Based Business, Minor (Child's Choice Massage Therapy) in the existing dwelling.**
2. **This development permit may be revoked at any time, if, in the opinion of the Development Authority, the Home Based Business Minor has become detrimental or otherwise incompatible with the amenities of the neighborhood.**
3. **This development permit will expire upon the expiration, cancellation or revocation of your business license. This development permit shall become null and void if a county business license is not maintained in good standing.**
4. **Comply with applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at (780) 841-3252.**

5. **At all times, the privacy of the adjacent dwellings shall be preserved and the Home Based Business shall not unduly offend the surrounding residents by way of excessive lighting, noise, traffic, congestion, late visitations by clients.**
6. The business shall be operated by the resident of the principal dwelling and can not include any employees.
7. The Home Based Business shall not involve client and customer visits outside of the hours of 8:00 a.m. – 6:00 p.m.
8. The Municipality has assigned the following address to the noted property (**9933-3 110 Street**). You are required to display the address (**9933-3**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
9. Home Based Business Minor requires 1 space per 37.2m² (400.0ft²) of gross FLOOR AREA. This work area is 240 square feet, so that would constitute one (1) off street parking spot.
10. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
11. Home Based Businesses are limited to one sign not exceeding 1.1 square meters (12 square feet) in area.
12. The sign shall not be placed within the Road Right of Way.
13. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
14. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
15. Illumination of any signs must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
16. Wiring and conduits of any signs must be concealed from view.

17. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

18. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- g) 198-DP-22 Jacob Wiebe
Bunkhouse in "RCR3"
Plan 062 7138, Block 3, Lot 8 (425 River Drive Ave West)
(La Crete Rural)**

MPC 22-09-138 MOVED by Jacquie Bateman

That Development Permit 198-DP-22 on Plan 062 7138, Block 3, Lot 8 in the name of Jacob Wiebe be REFUSED with the following reason:

1. A Bunkhouse is not a use in the Rural Country Residential 3 "RCR3" zoning.

CARRIED

- h) 204-DP-22 Kevin Wolfe
Fence with Height Variance in "H-R1A"
Plan 012 4176, Block 3, Lot 5 (9114 Forest Street)
(La Crete)**

MPC 22-09-139 MOVED by Jacquie Bateman

That Development Permit 204-DP-22 on Plan 012 4176, Block 3, Lot 5 (9114 Forest Street) in the name of Kevin Wolfe be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Approval of a fence with height variance as noted in condition 2a).**
2. **Maximum height of fence:**
 - a. **1.52 meters (5 feet) for the front yard,**
 - b. **up to 1.8 meters (6 feet) for the sides**
 - c. **2.29 meters (7.5 feet) for the rear yard**

3. **The fence shall not comprise of and/or support barbed wire.**
4. The fence shall not adversely affect the view of vehicular and pedestrian traffic.
5. The fence shall not encroach onto adjacent properties.
6. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
7. This permit may be revoked at any time if, in the opinion of the Development Officer, the proposed development has become detrimental, unsightly or otherwise incompatible with the amenities of the neighbourhood.
8. This permit approval is subject to an access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
9. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site and the aesthetics of the neighbouring residences to the satisfaction of the Development Authority.
10. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
11. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

6. SUBDIVISIONS

- a) **50-SUB-21 Nabil Layoun – Time Extension
10.00 acre Subdivision (2 lots) in “A”
SE 26-110-18-W5M (High Level Rural)**

MPC 22-09-140 **MOVED** by David Driedger

That the subdivision file number 50-SUB-21 be granted a time extension of one year.

CARRIED

- b) 39-SUB-22 Quality Investments Corp.
0.2 acre Subdivision (4 lots) in “H-R2”
Plan 162 0364, Block 35, Lot 21 (La Crete)**

MPC 22-09-141 MOVED by Tim Driedger

That Subdivision Application 39-SUB-22 in the name of Quality Investments Corp. on Plan 162 0364 Block 35, Lot 21, be APPROVED with the following conditions:

1. This approval is for the subdivision of 4 lots, totalling 0.8 acres (0.32 hectares) in size;
2. The applicant/developer shall enter into and abide by a Development Agreement with Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality;
 - b) Provision of all sanitary systems including service lines, main and appurtenances as required by the Municipality;
 - c) Provision of all water lines, including all fittings and valves as required by the County;
 - d) Provision of municipal servicing (water and sanitary sewer) to each lot;
 - e) All drainage systems, provisions for weeping tile flow where a high water table or other subsurface conditions cause continuous flow in the weeping tile, and associated works, all as and where required by the County. Where trunk storm sewer mains are required, the County shall reimburse the Developer for the cost of the trunk storm sewer mains in accordance with current County policy;

The developer shall provide the municipality with a site drainage and surface water management plan that outlines the following:

- (1) Drainage of internal road system,

- (2) Erosion prevention systems, if required,
 - (3) Direction of site drainage, and
 - (4) Elevation plans for each lot
- f) Provision of paved internal roads, sidewalks and other infrastructure as required by the County in accordance to Mackenzie County Engineering Guidelines and Urban Development Standards Policy DEV001 at Developers expense, such construction of roads to serve the lots to be created by the subdivision;
- g) Provision of paved access to lot being created by the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developers' expense. This requirement is in accordance with Urban Development Standards DEV001;
- h) Provision of street lighting with underground wiring, design and location as required by the County;
- i) Engineered signage package;
- j) Provision of utilities (power, gas, telephone, etc.) to each lot. Such utilities to be provided in a location and to a standard to be approved by the appropriate utility company and the County. Responses from utilities companies are shown in Schedule "C" hereto attached. Written confirmation of the completed utility installation is required to be submitted to the County by each utility company prior to registration of the subdivision;
- k) Provision of and/or negotiation for utilities rights-of-way and/or easements as required by utilities companies. Any costs incurred for line relocation will be the responsibility of the developer. All utility lanes/lots must be accessible. All public utility lanes/lots shall be cleared to ground level with all tree stumps and debris removed and then landscaped. Where necessary, utility lanes/lots shall be excavated or landscaped to provide drainage for the subdivision. Any excavation or landscaping of the public utility lanes/lots shall be to engineered plans and completed prior to the installation of utilities;
- l) The developer is responsible for site grading and landscaping to design elevation and seeding with grass or other approved landscaping, in a manner that does not

- negatively impact adjacent properties or infrastructure;
- m) Provision of an agreement with the adjacent landowners for utility lanes/lots if required;
 - n) Any outstanding property taxes shall be paid in full prior to registration of title;
 - o) Provision of off-site levies and utility connection fees as required by the County as follows:
 - i) Hamlet Off-Site Levies (**Bylaw 319/02**) are imposed for the construction and maintenance of off-site municipal services, including:
 - a) new or expanded facilities for the storage, transmission, treatment or supplying of water;
 - b) new or expanded facilities for the treatment, movement or disposal of sanitary sewage;
 - c) new or expanded storm sewage drainage facilities;
 - d) new or expanded facilities for the storage, transfer, or disposal of waste;
 - e) land required for or in connection with any facilities described in clauses (a) to (d); and
 - f) Ongoing maintenance of the facilities described in clauses (a) to (d).

The levy is calculated at \$1,000.00 per lot. Three (3) new lots at \$1,000 equals **\$3,000.00**

Total Off-Site Levy = **\$3,000.00**

- p) Security, in the form of an irrevocable letter of credit or certified cheque, in the amount of 25% of subsurface and surface infrastructure construction cost must be submitted to the County prior to installation and construction of any permanent infrastructure. Security amounts required in accordance with Mackenzie County's Multi-Lot/Urban Subdivision Construction and Registration Policy No, DEV003.
- q) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value in

accordance with Policy DEV005. The current market value for this property, according to the Municipal Reserve Valuation Map, is \$15,000.00 per residential acre. 10% of the subject land is 0.08 acre. The total amount of Municipal Reserve required is 0.08 acres multiplied by **\$15,000.00**, which equals **\$1,200.00**.

- r) **The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act* Section 667(1)(a);**

CARRIED

- c) **41-SUB-22 Mary Driedger
10.00 acre Subdivision (1 lot) in "A"
NW 11-106-15-W5M (La Crete Rural)**

MPC 22-09-142 MOVED by David Driedger

That Subdivision Application 41-SUB-22 in the name of Mary Driedger NW-11-106-15-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** subdivision totalling 10 acres (4.04 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality,
 - I. Any permanent buildings on the property must be constructed 2% above the grade of the road.
 - b) Mitigation measure must be in place in order to avoid water damage from potential pluvial flooding,
 - c) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense,

- I. A shared access easement agreement is to be registered on title for the benefit of the current land owner and any future owner of the subdivision.
- d) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015,
- e) Installed private sewage shall conform to the submitted Tentative Plan,
- f) **Provision of a storm water management plan. Contact Planning and Development staff at (780) 928-3983 to discuss the requirements for your subdivision,**
- g) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration,
- h) Provision of utility rights-of-way as required by ATCO Electric, TELUS, Northern Lights Gas Co-op, and others,
- i) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value in accordance with Policy DEV005. The current market value for this property is \$9,000 per acre. Municipal reserve is charged at 10%, which is \$ 900 per subdivided acre. **10.00 acres times \$900 equals \$9,000.00,**
- j) **The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act* Section 667(1)(a),**
- k) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached,
- l) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or**

resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.

CARRIED

- d) 43-SUB-22 James and Sheila Friesen
10.00 acre Subdivision (1 lot) in "A"
SW 18-106-11-W5M (La Crete Rural)**

MPC 22-09-143 **MOVED** by Tim Driedger

That Subdivision Application 43-SUB-22 in the name of James and Sheila Friesen on SW 18-106-11-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** subdivision, totalling, 10 acres (4.04 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality,
 - I. Any permanent buildings on the property must be constructed 2% above the grade of the road.
 - b) Mitigation measure must be in place in order to avoid water damage from potential pluvial flooding,
 - c) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense,
 - d) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015,
 - e) **Provision of a storm water management plan. Contact Planning and Development staff at (780) 928-3983 to**

discuss the requirements for your subdivision,

- f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration,
- g) Provision of utility rights-of-way as required by ATCO Electric, TELUS, Northern Lights Gas Co-op, and others,
- h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached,
- i) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**
- j) **A minimum fill of two (2) feet above the grade of the road is required prior to any development as a preventative measure to mitigate any potential pluvial flooding.**

CARRIED

7. MISCELLANEOUS ITEMS

- a) **Bylaw 12xx-22 Land Use Bylaw Amendment to Rezone Part of NW 34-105-15-W5M from Agricultural "A" to Urban Fringe "UF"**

MPC 22-09-144 **MOVED** by Tim Driedger

That the Municipal Planning Commission recommend to Council to approve Bylaw 12xx-22 being a Land Use Bylaw Amendment to rezone Part of NW 34-105-15-W5M from Agricultural "A" to Urban Fringe "UF" to accommodate a fifteen (15) acre subdivision, subject to public hearing input.

CARRIED

8. IN CAMERA

a) None

9. MEETING DATES

- ❖ Thursday, September 29th, 2022 @ 10:00 a.m. in Fort Vermilion
- ❖ Thursday, October 13th, 2022 @ 10:00 a.m. in La Crete

10. ADJOURNMENT

MPC 22-09-145 MOVED by David Driedger

That the Municipal Planning Commission Meeting be adjourned at 11:24 a.m.

CARRIED

These minutes were adopted this 29th day of September, 2022.

Erick Carter, Chair



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	September 26, 2022
Presented By:	Byron Peters, Interim Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Council Action List
- 2022-09-19 Correspondence His Majesty King Charles III
- 2022-09-21 Minister of Agriculture, Forestry, and Rural Economic Development – Fort Vermilion Provincial Grazing Reserve Expansion and New Grazing Leases
- 2022-09-14 Municipal District of Peace NO. 135 Compensating Municipalities for Lost Revenue
- 2022-09-13 La Crete Agricultural Society – CFEP Grant Application Letter of Support
- 2022-08-10 Canada Community Revitalization Fund Application Email
- 2022-08-02 CN in Your Community Report Letter
- 2022-09-12 Call to Action to the Government of Alberta
- 2022-09-20 AER Brine-Hosted Minerals Public Comment Period is Open
- 2022-08-24 Mackenzie County Library Board Meeting Minutes

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

Author: J. Schmidt **Reviewed by:** J. Schmidt **CAO:** _____

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: J. Schmidt Reviewed by: _____ CAO: _____

Mackenzie County Action List as of September 13, 2022

Council and Committee of the Whole Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
February 22, 2016 Council Meeting			
16-02-135	That the County covers the additional cost of the survey on Plan 5999CL, Lot E to date and have administration release a copy of the report to the landowner informing them that the initial investigation survey has been completed.	Byron	Refer to Motion 18-06-411 In progress. Meeting with landowners. Impacted by 2020 flood.
October 9, 2018 Regular Council Meeting			
18-10-763	That administration proceeds with the water diversion license's as discussed.	John	AE to redo proposal to apply for licenses Applications have been submitted. Waiting AEP Response.
June 5, 2020 Special Council Meeting			
20-06-334	That administration continues to support a community recovery plan that includes a community engagement component.	DRT	Ongoing
July 15, 2020 Regular Council Meeting			
20-11-744	That the concepts and guidance provided within the La Crete Industrial Growth Strategy be incorporated into County planning documents.	Byron	Incorporated into the MDP Drafting ASP RFP
November 25, 2020 Regular Council Meeting			
20-11-748	That Administration proceed in developing an offsite levy bylaw for the benefitting area of the La Crete South Sanitary Trunk Sewer for the purpose in recovering all costs associated with the sanitary sewer trunk improvements.	Byron	Working on draft offsite levy bylaw. Ad Hoc Development Committee
June 8, 2021 Regular Council Meeting			
21-06-498	That Mackenzie County attempt to gain representation in the next policy framework replacing Canadian Agriculture Partnership.	Caitlin/Landon	Presented at 2022-03-19 ASB Meeting – TABLED until next ASB meeting. Follow up on program timeframe. Program is now called the Next Policy Framework. There is an online option to comment and an email. Administration has sent an email

Motion	Action Required	Action By	Status
			requesting additional information and a contact.
September 14, 2021 Regular Council Meeting			
21-09-623	That second reading be given to Bylaw 1231-21 being the La Crete Offsite Levy Bylaw be tabled until further date.	Byron	TABLED
21-09-637	That administration obtain required approvals and agreements with affected landowners for the West La Crete Road ditch cleanout.	Caitlin/Landon	In Progress
21-09-644	That a commemorative sign be placed at the Heritage Centre in La Crete and the Fort Vermilion lean-to museum highlighting the contribution that Bill Neufeld had in the paving of the Hwy 88 Connector.	Don/Byron	Ongoing. May Draft Presented to Council – 2022-07-13 and sent for final draft.
21-09-658	That administration work with the Fort Vermilion School Division to complete a trade and land transfer for properties adjacent to the La Crete Distribution Pumphouse and Fort Vermilion Public School.	Byron	Ongoing
October 12, 2021 Budget Council Meeting			
21-10-696	That Administration proceed with the sale of the closed portions of 100A Street to adjacent landowners at assessed value with all associated costs being borne by the buyer with the exception of those costs associated with registration of a waterline URW where required.	Caitlin	Lots are registered Meeting scheduled for 2022-09-07 Negotiations are in progress with landowners.
21-10-697	That the north portions of 100A Street (adjacent landowners) be sold back for the same price it was originally purchased to the adjacent landowners with all associated costs being borne by the applicant.	Caitlin	In Progress
November 30, 2021 Regular Council Meeting			
21-11-813	That a letter be sent to the Minister of Justice and Solicitor General outlining the successes with RCMP and the oversight of the real problem which is justice.	Louise/Byron	Assistance from Councillor Wardley
December 14, 2021 Regular Council Meeting			
21-12-854	That Policy DEV001 & DEV007 be brought back to Council for review.	Caitlin	Administration to research options for ROW urban standard development Bring to Developers AD-HOC for discussion.
February 2, 2022 Regular Council Meeting			
22-02-085	That administration move forward with the application process to purchase the following and bring back to Council any future costs related to the purchase such	Don/Caitlin	FNC In Progress COW 22-06-073

Motion	Action Required	Action By	Status
	as FNC, survey and assessed value for deliberation and approval. PLS140031 PLS170002 PLS180022 PLS180027 PLS190005 La Crete Ferry Campground Atlas Landing Area Bridge Campsite Machesis Lake Campground Wadlin Lake Campground		The TCL Leases that are in the process are as follows: DML170039 FV Bridge campground REC2621 FV Rodeo grounds REC030012 LA Ferry campground REC090007 & 100003 Hutch Lake campground REC880027 Wadlin Lake campground
February 16, 2022 Regular Council Meeting			
22-02-137	That Mackenzie County prepare to put in a regional bid to host the 2026 Alberta Winter or Summer Games.	Byron	Started Data Gathering Refer to Motion 22-08-569
March 8, 2022 Regular Council Meeting			
22-03-146	That administration proceed with land purchases as discussed.	Jen	In Progress Awaiting Ministerial Approval
22-03-155	That administration bring back the Gravel Reclamation Reserve Policy for amendment as discussed.	Jen	In progress Workshop scheduled October 17-18
22-03-174	That Mackenzie County create an educational campaign to raise awareness and to promote care of County infrastructure to fund maintenance cost with potential input from ratepayer meetings.	Louise	Fall 2022
March 22, 2022 Committee of the Whole Meeting			
COW-22-03-019	That the Committee of the Whole receive the Municipal Development Plan Overview as discussed and a recommendation be made to bring back an updated draft for review to a future Council meeting.	Byron/Caitlin	In progress Bringing back to Council in October
COW-22-03-022	That Policy ASB021 – Weed Control Policy be TABLED for further information.	Caitlin/Landon	Winter 2022
March 23, 2022 Committee of the Whole Meeting			
22-03-215	That the La Crete North Access – Capital Project review be TABLED until a future Committee of the Whole meeting agenda with maps and design options.	Byron	Potential Fall Capital Project Fall of 2023 Motion – 22-06-482
22-03-218	That a lobbying package be created for the Minister of Agriculture requesting that the Grazing Association be able to keep revenue from the logging and farming on the Fort Vermilion Grazing Reserve for grazing lease improvements.	Byron	Discussion held with Grazing Reserve President in regards to grant applications. Refer to Motion 22-07-517 Letter Drafted

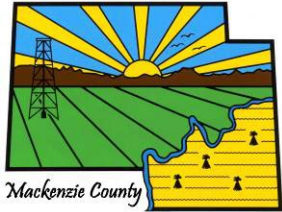
Motion	Action Required	Action By	Status
22-03-222	That administration communicate with the Recreation Boards regarding backup generators and bring back recommendations to council.	Don	In Progress Working with Community Services Committee
April 12, 2022 Regular Council Meeting			
22-04-288	That Mackenzie County requests the Register to cancel the existing Certificate of Title for the following parcels of land and now issue new certificate of Title in the name of Mackenzie County: Tax Roll 076930 Tax Roll 296434	Jen	In Progress Documents filed, awaiting title change
April 27, 2022 Regular Council Meeting			
22-04-317	That administration develop a culvert maintenance program.	Byron/Don	Infrastructure Workshop October 17 – 18
22-04-325	That Council direct administration to bring back Bylaw 908-13 – Unsightly Premises Bylaw for review to a future Council meeting.	Don	In Progress Working with the RCMP
May 10, 2022 Regular Council Meeting			
22-05-351	That Administration conduct a 2022 Fort Vermilion Residential Garbage Pick Up Survey and bring the results back to Council.	Don	In Progress Survey sent out deadline July 15, 2022 Will present to Council 2022-09-26
May 25, 2022 Regular Council Meeting			
22-05-391	That administration proceed with charging those that removed gravel from the Mackenzie County gravel stockpiles at market price, plus 20% including a penalty.	Byron	On going Thefts cannot be proven. Gate has been repaired at Tompkins Pit
22-05-406	That administration advertise the 140M AWD Grader publicly for sale with a reserve bid of \$ 225,000.	Willie	Pending Delivery Date
22-05-407	That administration advertise the 160M AWD Grader publicly for sale with a reserve bid of \$ 270,000.	Willie	Pending Delivery Date
22-05-408	That the County enter into a ten-year lease for the trailer being used by the Fort Vermilion Royal Canadian Mounted Police (RCMP) as discussed.	Don	In Progress
22-05-411	That administration work with the Royal Canadian Mounted Police (RCMP) in renewing the Memorandum of Understanding Agreement for the Enhanced Policing Agreement between Mackenzie County and the RCMP and bring back the draft agreement with changes as discussed.	Don	In Progress
June 8, 2022 Regular Council Meeting			

Motion	Action Required	Action By	Status
22-06-437	That a meeting be set with the Minister of Environment and Parks and the Minister of Agriculture, Forestry, and Rural Economic Development in regards to northern recreation.	Louise	
June 22, 2022 Regular Council Meeting			
22-06-457	That Mackenzie County supports sustainable agriculture and requests Alberta Environment and Parks to establish a minimum percentage of trees to remain on each quarter section sold as well as treed quarters within each township during the next phase of Provincial land sales.	Caitlin/Byron	Letter Drafted
22-06-465	That administration draft a policy combining PW018 Hiring of Private Equipment, ADM015 Hiring Contract Suppliers and FIN 025 Purchasing Policy and bring back to future Council Meeting.	Jen	In Progress
22-06-470	That the expenses incurred due to illegal blockage of water courses be billed to the property owner plus a 10% administrative fee.	Caitlin/Landon	In Progress COMPLETE
22-06-471	That administration proceed with repairing the 500 meter undulating portion of the Zama Access Road by removing the asphalt and adding gravel and regular grading and maintenance.	Don/Byron	COMPLETE
22-06-482	That the 2022 Capital Budget be amended by cancelling the La Crete North Access project to be reconsidered during the 2023 Capital Budget development.	Jen	2023 Budget Development
June 23, 2022 Committee of the Whole Meeting			
22-06-072	That administration work with Alberta First Responders and bring back a recommendation to Council during budget deliberations.	Don	(AFFRCS) 2023 Budget
22-06-073	That administration proceed with Public Land Sales as discussed.	Don	Refer to Motion 22-02-085 In Progress
July 13, 2022 Regular Council Meeting			
22-07-496	That administration work with the developer to purchase land adequate for relocation.	Byron	In Progress
22-07-502	That an Infrastructure workshop be scheduled for October 17, 18, 2022.	Jen/Louise	Meeting Invite Sent
22-07-507	That administration bring back options for Commercial Business incentive Options.	Byron	In Progress Presented as part of the 2023 Budget
22-07-513	That Mackenzie County is unsure at this time whether or not to continue with the subscription and	Caitlin/Louise	Emailed Letter to Mackenzie Report

Motion	Action Required	Action By	Status
	advertising contract with Mackenzie Report past the expiry of 2023.		
22-07-516	That administration communicate with Sunnybrook Sausages regarding disposal of animal carcasses and to advertise proper disposal processes.	Caitlin	In Progress Business is not interested due to additional liability.
22-07-517	That a letter be sent to the Minister of Agriculture, Forestry and Rural Economic Development in regards to the Fort Vermilion Grazing Reserve Improvement.	Byron/Caitlin	COMPLETE
22-07-523	That the Range Road 15-5 contract be awarded to the highest scoring, qualified bidder while staying within budget.	Byron	Project awarded construction underway
22-07-525	That administration enter into a tax payment agreement with Tallahassee Exploration Inc. as discussed.	Jen	In Progress Payments received awaiting signed contract
August 17, 2022 Regular Council Meeting			
22-08-536	That administration work with Mighty Peace Fish and Game Association to keep the public fish pond lease active.	Don	
22-08-546	That administration bring back a map for reference for the proposed housing authority boundaries.	Byron	Presenting to Council 2022-09-26
22-08-547	That administration proceed with creating a "Name that Neighborhood" campaign for Phase 1 - 4 Mitigation neighborhoods.	Jen/Sylvia	COMPLETE
22-08-556	That administration proceed with cost sharing discussions for the 101 Street/109 Avenue intersection improvement with La Crete Co-op, and begin planning for the relocation and changes to utilities to accommodate an intersection upgrade and bring project forward to the 2023 Budget deliberations.	Byron	Awaiting on additional response from La Crete Coop
22-08-562	That the first reading be given to Bylaw 1262-22, being a bylaw to approve the water franchise agreement between the Town of High Level and Mackenzie County for the provision of potable water services.	Byron	In Progress Sent for Advertising
22-08-569	That administration work with the local Board of Trade and Chambers of Commerce for expression of interest for the 2026 Alberta Winter & Summer Games.	Byron	In Progress Letter drafted, developing survey monkey
22-08-570	That administration invite Alberta Conservation Association to a Committee of the Whole meeting to improve fish stocking ponds in the area.	Don	Will confirm once a COW Meeting is scheduled

Motion	Action Required	Action By	Status
August 30, 2022 Special Council Meeting			
22-08-590	That the Range Road 154 within TWP 108-15 Tender be retendered in 2023.	Byron	Confirm project scope during 2023 Budget discussions
22-08-591	That the Heliport Road from Range Road 18-4 to Range Road 19-0 Tender be retendered in 2023.	Byron	Confirm project scope during 2023 Budget discussions
22-08-592	That the 27th Baseline (TWP RD 1050) Tender be retendered in 2023.	Byron	Plan to retender in February 2023
September 13, 2022 Regular Council Meeting			
22-09-600	That Policy ADM042 General Safety Policy be amended as presented.	Don/Louise	COMPLETE
22-09-601	That the 2022 Capital Budget for the Jubilee Park Walkway project be amended by \$27,000 with funding coming from the General Operating Reserve.	Jen	COMPLETE
22-09-603	That the August 31, 2022 Capital projects funding be amended as presented.	Jen	COMPLETE
22-09-606	That the Surplus and Mitigation items presented during the September 13th meeting be sent to Public Auction as discussed.	Jen	In Progress
22-09-607	That the 2022 Capital Budget for the North Storm Pond A be amended by \$80,000 with funding coming from the Water and Sewer Infrastructure Reserve.	Jen	COMPLETE
22-09-608	That administration write a letter to CN rail requesting culvert cleanups prior to spring thaw.	Byron	Emailed and drafting letter. Reeve Knelsen to meet with CN on September 21, 2022
22-09-609	That the 2022 Capital Budget for the Rebuild Range Road 15-5 be amended by \$100,000, to a total of \$800,000, with funds coming from the Surface Water Management Reserve.	Jen	COMPLETE
22-09-610	That a letter of support be provided to the La Crete Agricultural Society for their Community Facility Enhancement Program grant application for the improvement of the large hall in the Heritage Centre.	Louise	COMPLETE
22-09-611	That a letter be written to King Charles III, sending condolences on the passing of Her Majesty the Queen.	Louise	COMPLETE
22-09-614	That administration amend the organizational chart to include the one year term Equipment Operator I position in Zama.	Louise	COMPLETE

Motion	Action Required	Action By	Status
22-09-617	That the unapproved Agricultural Service Board meeting minutes August 10, 2022 be amended as discussed.	Caitlin	COMPLETE



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

His Majesty
King Charles III
Buckingham Palace
London
SW1A 1AA

September 19, 2022

Your Majesty,

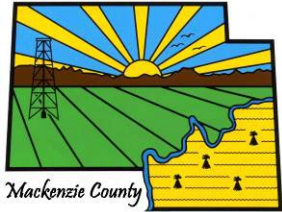
On behalf of Mackenzie County, we express our deepest sympathy on the passing of Her Majesty Queen Elizabeth II. We would like to extend our heartfelt condolences to Your Majesty and every member of the Royal family.

We join millions of people who would like to pay tribute to the one and only monarch whose reign enriched so many lives. She was truly a remarkable and unforgettable monarch whose legacy will be remembered and shared for years to come.

Our thoughts and prayers are with you during this sad time and we would like His Majesty to know that we offer our loyalty and earnest desire to support and uphold Your Majesty in the duties in which you have now assumed.

Sincerely,

Joshua Knelsen
Reeve
Mackenzie County



Mackenzie County

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www.mackenziecounty.com
office@mackenziecounty.com

September 21, 2022

The Honourable Nate Horner, M.L.A.
Minister of Agriculture, Forestry, and Rural Economic Development
Office of the Minister
Agriculture, Forestry and Rural Economic Development
131 Legislature Building
10800-97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister:

**RE: Fort Vermilion Provincial Grazing Reserve Expansion and New
Grazing Leases**

The Fort Vermilion Provincial Grazing Reserve (grazing reserve) is the northernmost provincial grazing reserve in Alberta. Currently, there are 15 existing patrons which account for the 800 cow/calf pairs in the grazing reserve. At this time, the grazing reserve has 10,000 acres opened and being utilized for grazing for the summer months.

The grazing reserve along with Mackenzie County Council has identified the need for additional grazing lands for local cattle producers. Mackenzie County is requesting support for the Fort Vermilion Provincial Grazing Reserve expansion and to add new grazing leases to the region.

The grazing reserve has an additional 9,000 acres allocated for expansion that would support an additional 1000 pairs. The responsible association, Fort Vermilion Grazing Association is unable to affordably open these allocated lands to add to the number of patrons.

There are 17 local applicants on the waiting list, some have been on the list for 15 years. According to Statistics Canada, 2016 Census of Agriculture, there are 15,049 cows and calves within Mackenzie County. Due to the lack of allotments at the grazing reserve or grazing leases, many local producers take their cattle to

September 21, 2022

other provincial grazing reserves or private pastures outside of the municipality. It is estimated that 1000 cow/calf pairs leave the region for summer pasture.

The Fort Vermilion Grazing Association has been looking into options to fund expansion to increase the number of patrons and animal units. The only feasible option is to log the land and rent out the lands to farmers. This means that the farmer breaks the land and will need a minimum of a 10-year lease in order to receive a return on investment. This will increase the waiting time for new patrons and limit the grazing opportunities for local producers that depend on provincial pastures.

In conjunction with the need to increase the size of the existing grazing reserve, there is a need to increase the number of grazing leases in Mackenzie County. Provincial employees currently recommend that ranchers not bother applying for grazing leases, as the backlog for crown land dispositions is 5+ years long. The municipality is 80,478 square kilometers (nearly 20 million acres) and there is only 43,000 acres dedicated for grazing leases. We understand that there are competing interests on the land, but we are confident that significant additions to both the grazing reserve and grazing leases can be accommodated within our municipality.

Due to the limited number of land sales, the cost of land, and the fact that most cattle producers have to supplement their income with crop farming there is little opportunity for farmers to expand their cattle herd. This is also a trial for young farmers who would jump at the chance to rent more pasture lands for their small herds in order to build upon their operation.

We appreciate you taking the time to meet with Mackenzie County this past spring and for taking our request seriously. We are willing to meet again to discuss this matter further, if you have any questions or concerns please feel free to contact me at 780-926-7405 or contact Byron Peters, Interim CAO at 780-927-3718.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Josh Knelsen". The signature is fluid and cursive, with a large initial "J" and "K".

Josh Knelsen,
Reeve



P.O. Box 34
5240 - 52 Ave
BERWYN, AB
T0H 0E0

Phone: (780) 338-3845
Fax: (780) 338-2222
Email: info@mdpeace.com

September 14, 2022

The Honourable Ric McIver
Minister of Municipal Affairs
320 Legislature Building
10800 – 97 Avenue
Edmonton, AB
T5K 2B6

The Honourable Jason Nixon
Minister of Finance and President of Treasury Board
208 Legislature Building
10800 – 97 Avenue
Edmonton, AB
T5K 2B6

The Honourable Sonya Savage
Minister of Energy
324 Legislature Building
10800-97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister McIver, Minister Nixon, and Minister Savage:

On behalf of the Municipal District of Peace No. 135, we request that the Government of Alberta consider compensating municipalities for lost revenue over the past several years following changes to assessment.

We understand the temporary holiday on taxes for new well and pipeline assessments and the permanent elimination of the Well Drilling Equipment Tax was introduced in good faith as part of Alberta's Economic Recovery Strategy when economic well-being was a significant concern across the province. We are not requesting these changes be reversed. However, Alberta has a very different economic outlook today. With high oil and natural gas prices driving record profits for industry and increased royalties for the Province, we request consideration be given to lost revenue for municipalities.

Changes to assessment led to significant decreases in revenue for our municipality as well as for other municipalities across RMA District 4 and Alberta. Every dollar of property taxes not collected negatively impacts our bottom line and the well-being and resiliency of our communities in the future. There are many examples in the province, where tax revenue from industry has been invested directly back into roads and other transportation infrastructure that support oil and gas activity.

While individuals, families and municipalities are seeing increased pressures on their bottom lines, industry continues to contribute royalties to the Government of Alberta. Alberta is embarking on a period of economic growth bolstered by healthy oil and gas prices, contributing to Alberta recording a \$3.9 billion surplus last fiscal year. With that in mind, we are requesting municipalities be compensated for lost revenue.

Local governments across the north are ardent supporters of economic development, growth, and vitality for the betterment of our communities and Alberta. Every dollar lost is a missed opportunity to support residents by providing high-quality services and infrastructure – a sentiment we believe municipalities across the province would echo.

We appreciate your consideration.

Sincerely,



Robert Willing, Reeve
Municipal District of Peace No. 135

cc: Jason Kenny, Premier of Alberta
Brian Jean, MLA, Fort McMurray-Lac La Biche
Dan Williams, MLA, Peace River
Glenn van Dijken, MLA, Athabasca-Barrhead-Westlock
Martin Long, MLA, West Yellowhead
Pat Rehn, MLA, Lesser Slave Lake
Todd Loewen, MLA, Central Peace-Notley
Tracy Allard, MLA, Grande Prairie
Travis Toews, MLA, Grande Prairie-Wapiti
Paul McLauchlin, President, Rural Municipalities of Alberta
Robert Nygaard, Reeve, Big Lakes County
Gerald Manzulenko, Reeve, Birch Hills County
Amber Bean, Reeve, Clear Hills County
Leanne Beaupre, Reeve, County of Grande Prairie No. 1
Terry Ungarian, Reeve, County of Northern Lights
Josh Knelsen, Reeve, Mackenzie County
Philip Kolodychuk, Reeve, Municipal District of Fairview No. 136
Tyler Olsen, Reeve, Municipal District of Greenview No. 16
Marcel Auger, Reeve, Municipal District of Opportunity No. 17
Robert Brochu, Reeve, Municipal District of Smoky River No. 130
Tony Van Rootselaar, Reeve, Municipal District of Spirit River No. 133
Carolyn Kolebaba, Reeve, Northern Sunrise County
Alvin Hubert, Reeve, Saddle Hills County



Mackenzie County

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office@mackenziecounty.com

Community Facility Enhancement Program
Alberta Culture, Multiculturalism and Status of Women
212, 17205 106A Avenue
Edmonton, AB
T5S 1M7

September 13, 2022

Attention: Small Funding Stream

RE: LA CRETE AGRICULTURAL SOCIETY – CFEP GRANT APPLICATION

It is my pleasure, on behalf of the Mackenzie County Council, to write a letter of support for the planned upgrade to the local community hall, the La Crete Heritage Centre, to better serve the needs in La Crete community. The enclosure of the air conditioning pipes will greatly improve the sound and appearance.

The La Crete Agricultural Society was organized in 1980 and they celebrated their 40th year in 2020. Their services and programs are broad and of great value to the community.

Should you have any further questions, please feel free to contact myself at (780) 926-7405 or Byron Peters, Interim Chief Administrative Officer at (780) 927-3718.

Sincerely,

Joshua Knelsen, Reeve
Mackenzie County

From: [AB-AB \(PrairiesCan\)](#)
To: [Byron Peters](#)
Subject: Canada Community Revitalization Fund Application / Fonds canadien de revitalisation des communautés
Date: August 10, 2022 9:17:44 AM
Attachments: [image001.png](#)
[image003.png](#)
[image005.png](#)
[image006.png](#)

(Le français suit)

Dear Byron Peters,

Reference Number: **PC0001666 - Mackenzie County**

Thank you for submitting your application to the Canada Community Revitalization Fund (CCRF).

Prairies Economic Development Canada (formerly Western Economic Diversification Canada) has assessed your application. Demand for CCRF support has been heavy and applications have outstripped available funds. As a result, only projects with the strongest alignment with program objectives and criteria will be funded. Unfortunately, your project was not selected.

Should you have any questions, please contact us at any of our offices by email, telephone, fax, or mail. Contact information for our offices is available at <https://www.canada.ca/en/prairies-economic-development/corporate/contact/offices.html>.

This communication is intended for the use of the recipient to which it is addressed, and may contain confidential, personal, and or privileged information. Please contact us immediately if you are not the intended recipient of this communication, and do not copy, distribute, or take action relying on it. Any communication received in error, or subsequent reply, should be deleted or destroyed.

.....

Madame/Monsieur Byron Peters,

Numéro de référence: **PC0001666 - Mackenzie County**

Merci d'avoir soumis votre demande au titre du Fonds canadien de revitalisation des communautés (FCRC).

Développement économique Canada pour les Prairies (anciennement Diversification de l'économie de l'Ouest Canada) a évalué votre demande. La demande de soutien au titre du FCRC a été forte, et les demandes ont dépassé les fonds disponibles. Par conséquent, seuls les projets qui correspondent le mieux aux objectifs et aux critères du programme seront financés. Malheureusement, votre projet n'a pas été sélectionné.

Si vous avez des questions, veuillez communiquer avec l'un de nos bureaux par courriel, par téléphone,

par télécopieur ou par la poste. Les coordonnées de nos bureaux se trouvent à l'adresse suivante :
<https://www.canada.ca/fr/developpement-economique-prairies/organisation/contactez/bureaux.html>.

Ce message est destiné à l'usage exclusif de la personne à laquelle il est adressé. Il peut contenir des renseignements confidentiels, personnels ou privilégiés. Veuillez communiquer avec nous immédiatement si ce message vous a été envoyé par erreur. Ne le copiez pas, ne le transmettez à personne et ne faites rien par rapport à ce que vous y avez lu. Tout message reçu par erreur ou tout message de réponse qui en découle doivent être effacés ou détruits.



www.cn.ca

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Sean Finn
Executive Vice-President Corporate Services
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Facsimile: (514) 399-4854

Services corporatifs

Vice-président exécutif Services corporatifs
et chef de la direction des Affaires juridiques

935, rue de La Gauchetière Ouest
Montréal (Québec) H3B 2M9
Canada
Téléphone : 514-399-7091
Télécopieur : 514-399-4854

August 2, 2022

His Worship Josh Knelsen
Reeve, Ward 1
Mackenzie County
PO Box 640 4511 - 46 Avenue
Fort Vermillion, AB T0H 1N0

Dear Reeve Knelsen:

I hope this letter finds you and your family safe and healthy.

I am pleased to enclose a copy of the *CN in Your Community 2022* report. This annual report is one of the most important publications issued by CN and is sent to our stakeholders, community leaders and elected officials across North America.

In this report you will find information describing our ongoing investments in the safety and strength of communities all along our tri-coastal network. It describes our various national, regional and local initiatives and partnerships, and how we have, and can collaborate with you.

As a proud neighbour, CN is committed to closely engaging with the communities where we operate. Should you have any questions or concerns, please do not hesitate to contact me or the CN Public Affairs manager for your region. Our contact information is on page 5 of the report.

We look forward to collaborating and building stronger communities with you throughout the year.

Sincerely,

Sean Finn



Encl.: CN in Your Community 2022: Proud to Be Your Neighbour



From: [Maryanne King](#)
To: [Josh Knelsen](#)
Cc: [Office](#)
Subject: Second Edition: Call to Action to the Government of Alberta
Date: September 12, 2022 9:07:08 AM
Attachments: [image749764.png](#)
[image920817.png](#)
[image679089.png](#)
[image293101.png](#)
[image094081.png](#)
[Call to Action to the Government of Alberta.pdf](#)

Good morning Reeve Knelsen,

Throughout Spring 2022, municipalities and stakeholder associations across Alberta have joined together in a Call to Action to the Government of Alberta to reconsider the proposal to transition to a provincial police service. This Call to Action was originally released on June 27, and we are pleased to share an **updated re-release including 92 signatories** to this Call to Action with you today.

You may see the Call to Action attached and hosted on the [Keep Alberta RCMP website](#).

We appreciate each of the 92 signatories for standing together in requesting the Government to reconsider this costly and unsubstantiated proposal. This reflects what Albertans have been saying loud and clear - they do not want an expensive transition to replace the RCMP with a new provincial police service.

To further substantiate the voices of Albertans, please also see [recent polling data](#) conducted over July 2022 that clearly indicates Albertans are not interested in or supportive of a new, expensive Provincial Police Service. Some highlights of this data include:

- 84% of Albertans want to retain the Alberta RCMP outright or with improvements;
- The three most commonly identified top priorities for Albertans are affordability and cost of living, Alberta's economy, and health care; policing is cited as a first priority for only 2% of Albertans.
- Albertans would prefer that the Government focus on increased rural response time, increased resources for policing and increased resources to respond to petty crime.

Additional signatories to the Call to Action continue to be welcomed. As signatories are added, the [list of signatories](#) will be updated. If you are attending the RMA Fall Convention in November, we look forward to seeing you at the Tradeshow on Tuesday, November 8th.

Should you like to connect regarding the Call to Action, please don't hesitate to contact me at your convenience.

Maryanne King

Policy Advisor | Conseiller Politique

National Police Federation | Fédération de la Police Nationale

(587) 672-0695

<https://npf-fpn.com>

220 Laurier Avenue West/Ouest

8e Étage – Suite 800

Ottawa, Ontario

K1P 5Z9



**NATIONAL
POLICE
FEDERATION**

**FÉDÉRATION
DE LA POLICE
NATIONALE**

 @NPFFPN

 NPF_FPN

 nationalpolicefederation

 National Police Federation

The mission of the National Police Federation is to provide strong, professional, fair and progressive representation to promote and enhance the rights of RCMP members. La mission de la Fédération de la police nationale est de fournir une représentation forte, professionnelle, juste et progressive afin de promouvoir et faire avancer les droits des membres de la GRC.
This email may contain PRIVILEGED AND/OR CONFIDENTIAL INFORMATION intended only for the use of the addressee. If you are not the addressee or the person responsible for delivering it to the person to whom it was addressed, you may not copy or deliver this to anyone else. If you receive this email by mistake, please immediately notify us.

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CALL TO ACTION TO THE GOVERNMENT OF ALBERTA

Dear Premier,

We are committed to ensuring Albertans live in safe communities that support their health and well-being. Communities where people have reliable access to critical health, social, public safety, and educational services. Ultimately, Albertans living in a safe and healthy community communicate those needs to the Government of Alberta, who listen and respond.

The Government of Alberta has lost the trust of its constituents in its pursuit of an Alberta Provincial Police Service (APPS) by not undertaking fulsome, open, and transparent consultations with all those affected. Albertans have stated loud and clear that they do not want a costly new police service, with an overwhelming 84% of Albertans wanting to keep and improve the Alberta RCMP.

In addition, the Government of Alberta has not released a detailed funding model explaining who would be paying the costs of this proposed transition. The vague Transition Study noted initial transition costs of \$366 million over six years, and, at minimum, an additional \$139 million each year, increasing with inflation. Municipalities know that most of these costs will be downloaded directly to them, forcing them to significantly increase residents' and businesses' taxes.

Municipalities and engaged Albertans continue to call on the Government of Alberta to improve rural police response times and increase resources available to the justice system. The Province's \$2 million Transition Study did not highlight how a new APPS would address any of these issues.

We, the undersigned, call on the Government of Alberta to stop efforts and investment to advance the creation of an Alberta Provincial Police Service and instead invest in resources needed to:

- *Improve current policing services to reduce response times and address rural crime by increasing the number of RCMP officers within communities*
- *Improve social services to address the root causes of crime (health, mental health, social and economic supports)*
 - *Expand Police and Crisis Teams with police and Alberta Health Services*
 - *Work with communities to provide targeted social supports*
- *Increase resources within the justice system*
 - *Ensure timely trials by prioritizing violent over non-violent crimes*
 - *Hire more Crown prosecutors and appoint more Provincial Court Judges*





Organizations:

National Police Federation
Alberta Community Crime Prevention Association
Alberta Union of Public Employees
Clearwater Community Crime Watch
Public Service Alliance of Canada – Prairies
Union of Safety and Justice Employees
Victim Services Alberta

Cities:

City of Wetaskiwin

Towns:

Town of Athabasca
Town of Barrhead
Town of Beaverlodge
Town of Bon Accord
Town of Bowden
Town of Black Diamond
Town of Blackfalds
Town of Canmore
Town of Claresholm
Town of Coalhurst
Town of Crossfield
Town of Edson
Town of Elk Point
Town of Fairview
Town of Fort Macleod
Town of Grimshaw
Town of High Level
Town of High Prairie
Town of High River
Town of Innisfail
Town of Irricana
Town of Magrath
Town of Mayerthorpe
Town of McLennan
Town of Millet
Town of Penhold
Town of Ponoka
Town of Redwater
Town of Spirit River
Town of Swan Hills
Town of Sylvan Lake
Town of Tofield
Town of Trochu
Town of Two Hills
Town of Vauxhall
Town of Viking
Town of Wainwright
Town of Westlock

Villages:

Paradise Valley
Village of Alliance
Village of Berwyn
Village of Big Valley
Village of Breton
Village of Carmangay
Village of Caroline
Village of Champion
Village of Chipman
Village of Clive
Village of Coutts
Village of Delia
Village of Donnelly
Village of Edgerton
Village of Elnora
Village of Girouxville
Village of Hines Creek
Village of Longview
Village of Marwayne
Village of Myrnam
Village of Nampa
Village of Rosemary
Village of Spring Break
Village of Standard
Village of Vilna
Village of Waskatenau

Summer Villages:

Summer Village of Betula Beach
Summer Village of Crystal Springs
Summer Village of Ghost Lake
Summer Village of Jarvis Bay
Summer Village of Kapasiwin
Summer Village of Lakeview
Summer Village of Seba Beach
Summer Village of Silver Sands
Summer Village of Southview

Counties:

Big Lakes County
Brazeau County
Clearwater County
County of Northern Lights
County of St. Paul
County of Wetaskiwin
Northern Sunrise County
Smoky Lake County

Municipalities:

Municipal District of Opportunity
Municipal District of Peace
Municipality of Crowsnest Pass

From: [Minerals](#)
Subject: Brine-Hosted Minerals Public Comment Period is Open
Date: September 20, 2022 11:37:55 AM
Attachments: [AFR Brine-Hosted Mineral Engagement Summary.pdf](#)

Good morning,

Throughout 2022, the AER engaged with Albertans to inform the draft rules and requirements necessary to regulate naturally occurring minerals found in brine. We have created a summary report of the engagement events, which is attached for your reference.

We are now seeking public comment on the draft [Brine-Hosted Mineral Resource Development directive](#) and proposed changes to [Directive 056: Energy Development Applications and Schedules \(D056\)](#). The draft directives set out the requirements that the industry must follow for brine-hosted mineral development and covers the entire development [life cycle](#), from initiation through to closure.

The public comment period builds on previous engagements for the regulation of brine-hosted minerals development, and input shared may inform the final version of the directives.

To provide feedback on the draft directives, please complete the [comment form](#).

The 41-day public feedback period is open from September 20 to October 31, 2022.

Note: The *D056* updates are required to align the directive with the AER's expanding mandate. Therefore, input on *D056* during this public feedback period is limited to brine-hosted mineral requirements and updates required to align the directive with new [geothermal requirements](#). More information is available on [aer.ca](#).

Questions can be sent to minerals@aer.ca or geothermal@aer.ca.

Thank you in advance for your input.

Minerals Team

Alberta Energy Regulator

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Brine-hosted Minerals Engagement Summary Report

September 2022

Alberta Energy Regulator
Brine-hosted Mineral Engagement

September 15, 2022

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Acknowledgement

The Alberta Energy Regulator's (AER's) engagement on the future regulation of brine-hosted minerals development is a collaborative effort made possible by the individual contributions of stakeholders, Indigenous communities, industry, AER staff, the Alberta Geological Survey (AGS), and the Government of Alberta (GoA). We are very grateful for your time and effort. We look forward to continuing the discussion through the public comment period for the regulation of brine-hosted minerals and future engagements on the regulation of mineral resource development.

1 Engagement Overview

The Alberta Energy Regulator (AER) hosted four virtual engagement events in support of the regulatory framework for AER's brine-hosted minerals. The engagement events included a public information session on May 11, 2022, and three engagement workshops held from May 31 to June 2, 2022 with targeted stakeholders.

The AER's objective was to share information with audiences about the AER's role in the future regulation of brine-hosted minerals development. Information about the regulation of brine-hosted minerals was shared with approximately 216 attendees from across the nine audience categories.

Representatives from the GoA including the Department of Energy (DOE), Alberta Environment and Parks (AEP), and Indigenous Relations (IR) also observed and participated in the engagement events.

The nine audience categories were:

- government
- Indigenous communities
- industry
- industry associations
- landowners
- municipalities
- non-governmental organizations (NGO)
- public
- synergy group members

Attendees of the workshops were encouraged to share their ideas and interests for the AER to consider concerning draft regulatory instruments for the development brine-hosted minerals. Seventy attendees participated in the workshops with representation from each of the nine audience categories. Attendees in the engagement workshops discussed five key engagement topics related to the regulation of brine-hosted mineral development.

Workshop participants discussed five engagement topics, which are as follows and are understood under the existing [acts, rules, and regulations](#):

- [regulatory oversight](#);
- participant involvement¹;
- [environment](#);
- [liability](#); and
- [safety and risk](#).

Comments, questions, and considerations were collected at each engagement events. A survey was sent to each event attendee to collect additional feedback. The responses to the information session survey were used to select the engagement topics for the three workshops. Additional information was received through the AER's general inquiries and minerals email inboxes.

2 Input for Consideration

Attendees in the engagement events were invited to share their advice to inform AER decisions about the five engagement topics. The following bullets include high-level feedback from the attendees to the AER for consideration. The workshop participants did not provide specific input on the safety and risk topic.

2.1 Environment

- Require that assets be properly secured to prevent wildlife from accessing the site.
- Monitor, mitigate, and evaluate emissions and other environmental effects.
- Review studies conducted in different jurisdictions.
- Avoid development and exploration on native grasslands and environmentally sensitive areas, including coulees.
- Conduct a cross-jurisdictional analysis for methods of baseline environmental data collection.
- Require all applicants to complete an environmental impact assessment and consider cumulative effects in decision making.
- Group multiple wells onto single pads and use areas of existing disturbance. Consider an incentive program for operators to use existing areas of disturbance.

¹ Participant involvement is an umbrella term encompassing all aspects of public, industry, and regulator interactions and communications ([Directive 056: Energy Development Applications and Schedules](#))

- Require licensees to post financial security up front and condition approvals to report water use.
- Condition approvals to report water use, require upfront plans for reclamation of leases and auxiliary infrastructure and establish a baseline for cumulative effects using data from the [Alberta Water Tool](#), [Alberta Wetland Policy](#), and the [Alberta Biodiversity Monitoring Institute Wetland Inventory](#) data sets.

2.2 Liability

- Collaborate with Indigenous communities on reclamation requirements.
- Look at [Directive 075: Oilfield Waste Liability](#) (OWL) Program to ensure equity in matters relating to liability.
- Require industry to post a large, non-refundable, or cancellable bond before work is completed to cover end-of-life obligations.
- Evaluate industry participants critically and avoid granting incentives to companies who demonstrate inconsistent behavior in meeting their obligations.
- Require security and approval conditions.

2.3 Participant Involvement

- Collaborate with Indigenous communities to select Indigenous compliance monitors.
- Eliminate the 2000 metre radii where treaty rights may be affected, and commission a First Nation land-use advisory with the AER.
- Consider effects on Indigenous-owned oil and gas operations.
- Ensure companies include a complete and detailed information package to landowners adjacent to the lease.
- Ensure municipalities are involved in resource development because of the effects on municipal planning.
- Amend the *Municipal Government Act* to require notification of municipalities by industry of development plans.
- Require consent from competing resource owners.

2.4 Regulatory Oversight

- Regulate not only the extraction but also the processing of brine-hosted minerals.
- Require proponents to conduct a test for a complete chemical profile of brines that are sampled from wells and report the results to the regulator.

- Reconsider the definition of a "non-productive zone."
- Consider a surface-based disposal approach for subsurface waste.
- Apply caution when applying oil and gas regulations to brines.
- Require that industry work with mineral extraction companies to develop minerals in produced water before depositing the waste in a disposal well.
- Manage Crown Mineral Activity on a first-come, first-served basis.
- Maintain confidentiality of brine-hosted mineral content for five years.
- Use and repurpose existing infrastructure before creating a new footprint.
- Standardize the definition of brine-hosted and saline aquifers.
- Limit confidentiality of resource availability to one year.
- Consider royalty breaks or other incentives to encourage co-production.
- Develop a value proposition to help regulators mitigate conflicts.
- Look to the United States and Australia as examples of mineral and oil and gas development.
- Develop engagement topics for workshops for discussion.

3 Results

3.1 Overview

The AER received over 150 comments and questions about the five engagement topics during the engagement sessions for brine-hosted minerals. Thirty-four considerations were documented in four of the five topics. Attendees did not share specific considerations for safety and risk beyond existing industry practices.

Audience types varied their interest in each of the five topics. Industry was most interested in regulatory oversight. The primary interest involved conflicts resulting from competing use of pore space and mineral rights.

Stakeholders and Indigenous communities shared questions and comments about a variety of topics. Both groups shared feedback about the environment and liability. Although stakeholders and Indigenous communities acknowledged that cumulative effects were not within the AER's jurisdiction, they did offer suggestions about how the AER can use environmental data to make informed decisions to safeguard the environment.

Several attendees also raised liability management as a key interest, and several comments were recorded about considering end-of-life obligations during the initiation and application phase of development.

Participant involvement was discussed most frequently by Indigenous communities. Attendees indicated they would like to be notified and involved early in the development process. An observation was made that sharing information between industry and stakeholders helps to mitigate conflict. Concerns about the environment were related to the uncontrolled release of products into sensitive ecosystems. Applying the appropriate risk mitigations was also important to the attendees.

3.2 Attendance

The AER notified the public about the opportunity to engage on the regulation of brine-hosted mineral development through email notifications and social media posts. Additionally, Albertans who were engaged by the GoA on the [Renewing Alberta's Mineral Future](#) strategy and [Bill 82: Mineral Development Act](#) were contacted directly to ensure continuity with the GoA's approach.

Albertans were invited to register in the AER Public Information Session on April 11, 2022, and a reminder email was sent to unregistered contacts in the contact list weekly. Registrants for the information session were invited to participate in the engagement workshops.

[Table 1](#) details the registration and attendance of the engagement events. The participation rate is the attendance versus registration count for each event expressed as a percentage; [appendix 1](#) details the organizations that attended the engagement events. The participation rate ranged between 55 and 85 percent for the engagement events (see [Figure 1](#)). The highest participation rate was the industry workshop, and the lowest participation rate was the stakeholder workshop. Although the industry workshop had a higher participation rate, the meeting ended about 30 minutes earlier than scheduled. On the other hand, the stakeholder workshop used the full two-hour allotted time frame allotted.

Table 1. Total registration and attendance in AER engagement events for the regulation of brine-hosted minerals.

Engagement Event	Registration Count	Attendance	Participation Rate (%)
AER minerals information session	365	216	59
Indigenous workshop	26	16	62
Industry workshop	46	39	85
Stakeholder workshop	29	16	55

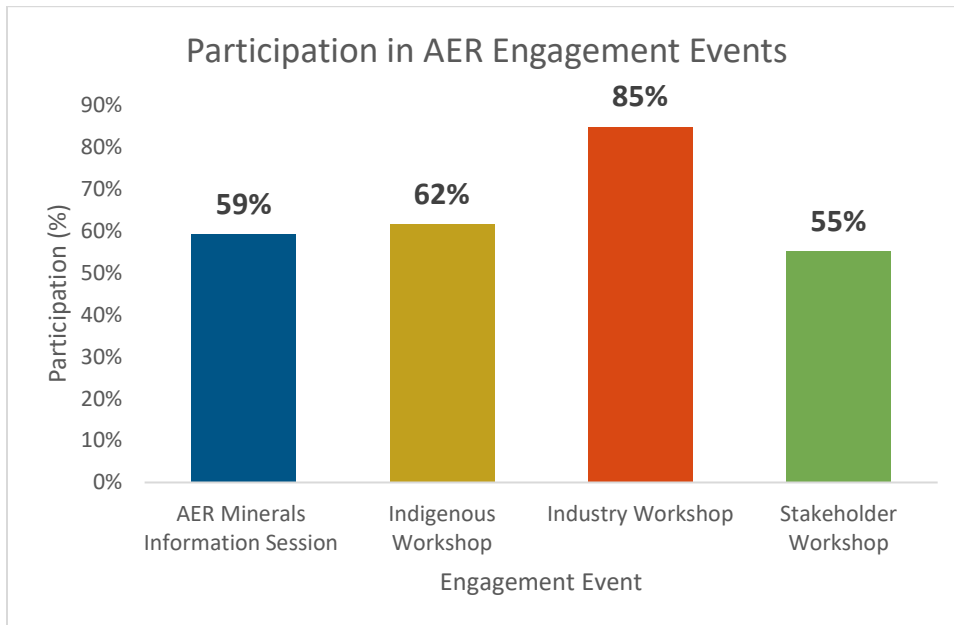


Figure 1. Attendance rate in AER engagement events.

[Figure 2](#) shows the attendance by audience group at the information session, and [figure 3](#) shows the attendance by audience group at each workshop. The audience composition for the information session and the workshop was similar. About 50% of attendees were from industry and industry associations, and 50% were non-industry (i.e., Indigenous communities and stakeholders). More Indigenous communities participated in the workshop than in the information session, which may indicate how Indigenous communities prefer to engage with the AER.

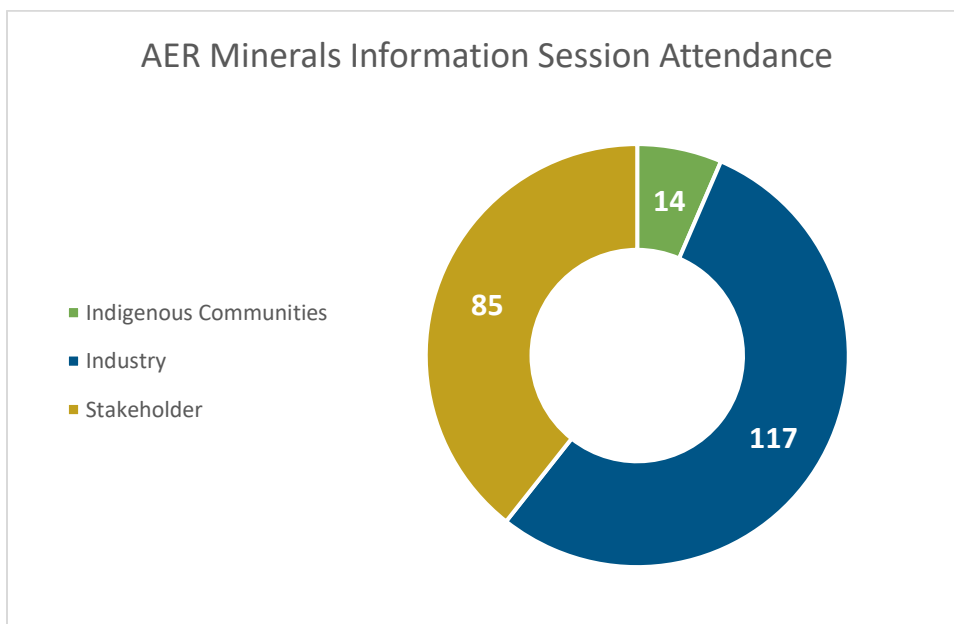


Figure 2. AER Mineral Information Session attendance by audience group.

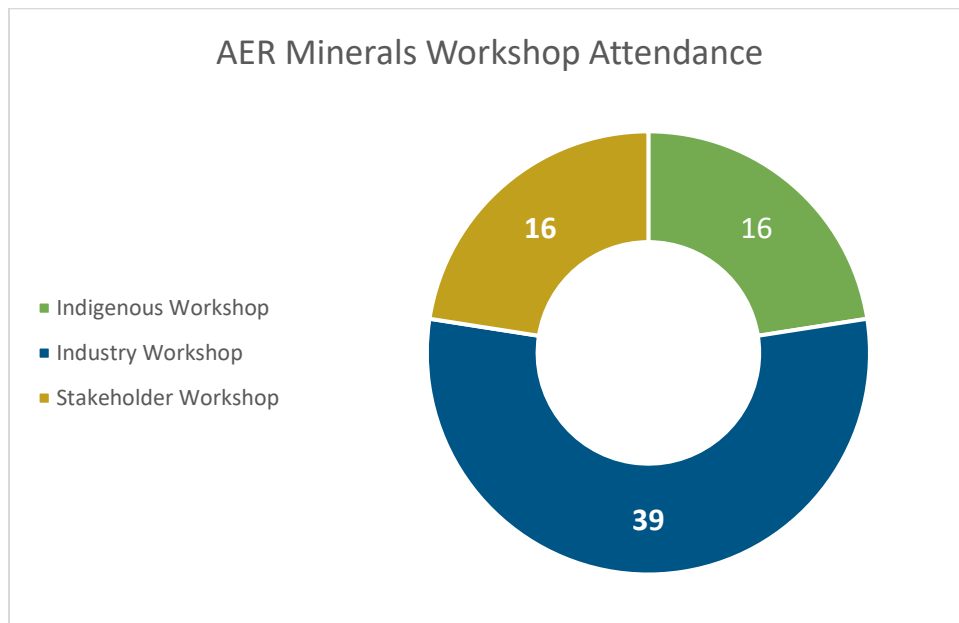


Figure 3. Attendance in the AER Workshops by audience type.

Under authority of section 33(c) of the *Freedom of Information and Protection of Privacy Act* registrants for the engagement events were asked to provide information about themselves. This information helped the AER to respond to inquiries, understand the audience, and observe the regional interest in the development of brine-hosted minerals across Alberta. [Figure 4](#) is a heat map showing participation in the AER’s May 11, 2022, information session. Albertans from across the province attended the information session. There was a concentration of attendees in the Calgary region whereas participation in other areas of the province was evenly distributed. Some areas of the province were not represented, namely the urban centers outside of Calgary and rural areas in the northwest and southeast regions of the province. Attendees from Saskatchewan, British Columbia, and Minnesota also participated.

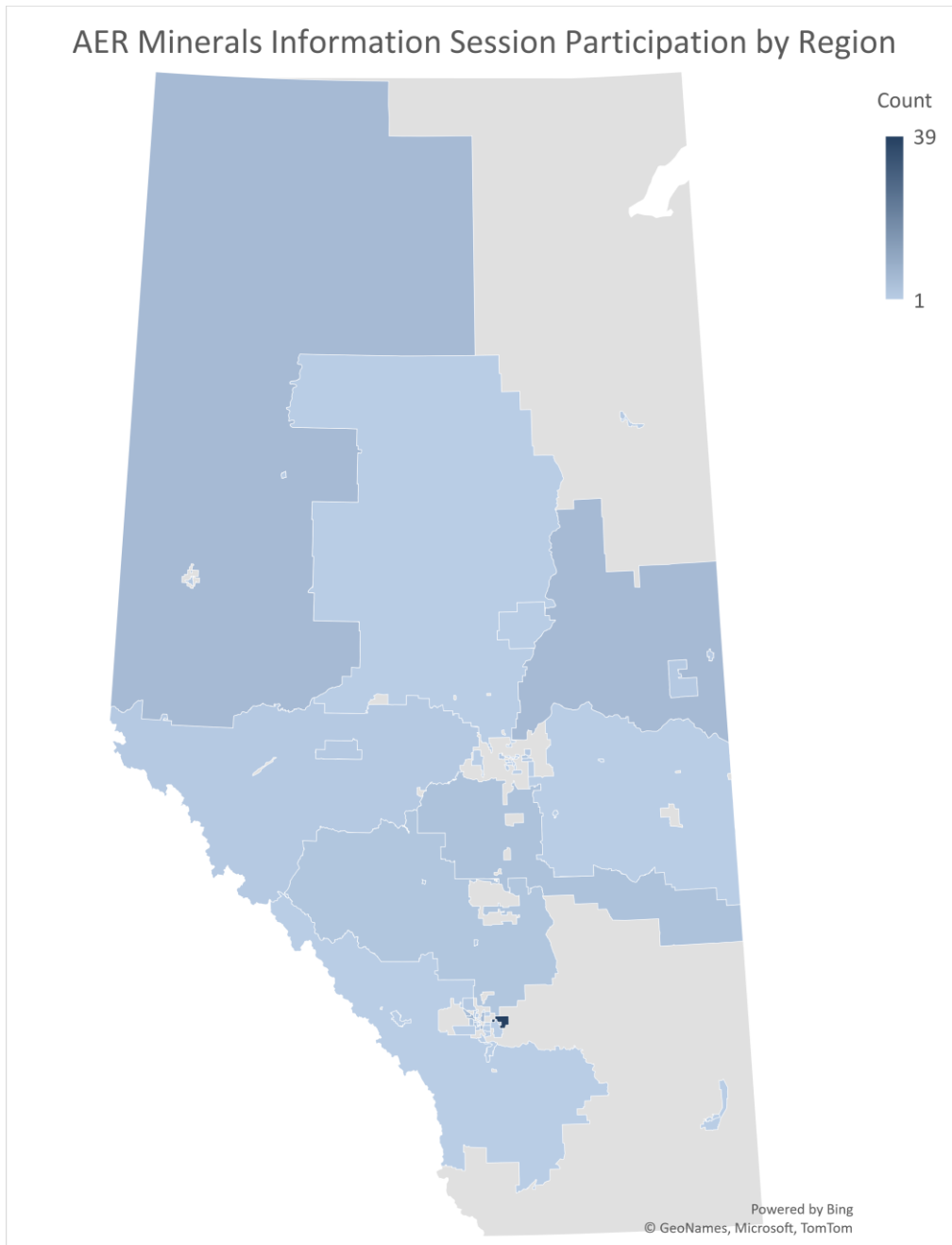


Figure 4. Participation in AER Minerals Information Session by postal code.

3.3 Engagement Topics

The feedback received during the engagement events was analyzed. Comments, questions, and considerations were attributed to one of the five engagement topics as well as the source audience.

3.3.1 Comparison of the Engagement Events

[Figure 5](#) shows the count of comments or questions by topic category for the engagement events. The workshop results are combined. Regulatory oversight received the most comments during the information session and tied for the top topic of most interest in the workshops. Regulatory oversight was raised 40 times by attendees in the information session, accounting for 60% of the questions or comments. Participant involvement was an important topic raised during the workshops and demonstrated the most variance among engagement topics between the information session and workshops. Liability was also raised more frequently during the workshops compared to the information session. The environment was raised equally in both the workshops and information sessions. Safety and risk received the fewest comments and questions in total.

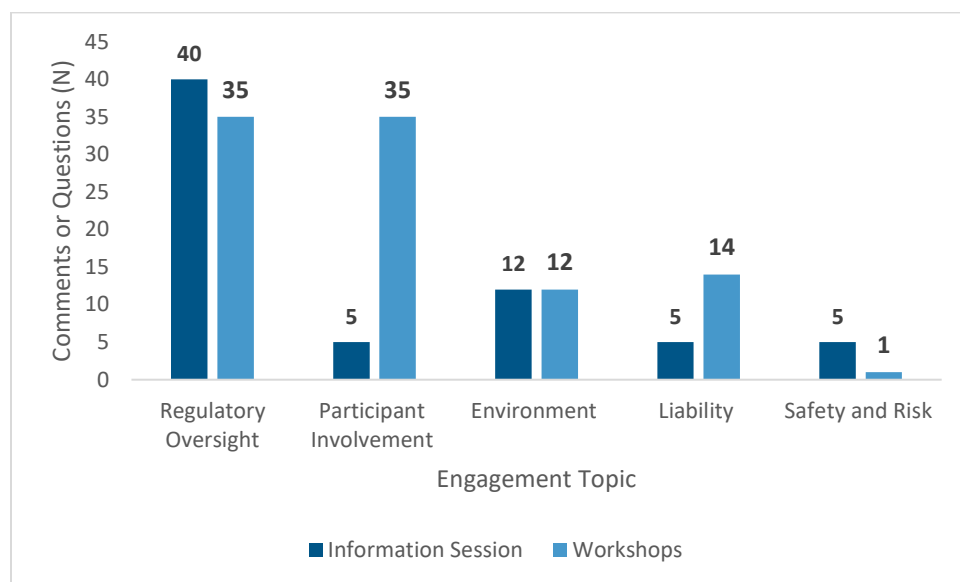


Figure 5. Engagement topics discussed during the AER Minerals Information Session and workshops.

3.3.2 Engagement Workshops

The engagement workshops were tailored for audiences of parties. The Indigenous workshop included First Nations, Métis Settlements, and the Métis Nation of Alberta (MNA). The stakeholder workshop included landowners, interested members of the public, and environmental non-governmental organizations (ENGOs), and the industry workshop included companies from conventional oil and gas, mineral, geothermal, and relevant industry associations.

[Figure 6](#) shows the number of questions or comments by topic per audience group. Regulatory oversight was the topic discussed most frequently by industry. Regulatory oversight was the second-most discussed topic for Indigenous communities and stakeholders.

Indigenous communities provided comments and questions for all five engagement topics and were the only audience category to raise safety and risk as an interest. Indigenous communities also expressed the

strongest interest in participant involvement, which indicates the importance of relationships to this audience group.

Stakeholders discussed a diverse array of topics but shared the most comments and questions about the environment. Participant involvement was also important to stakeholders.

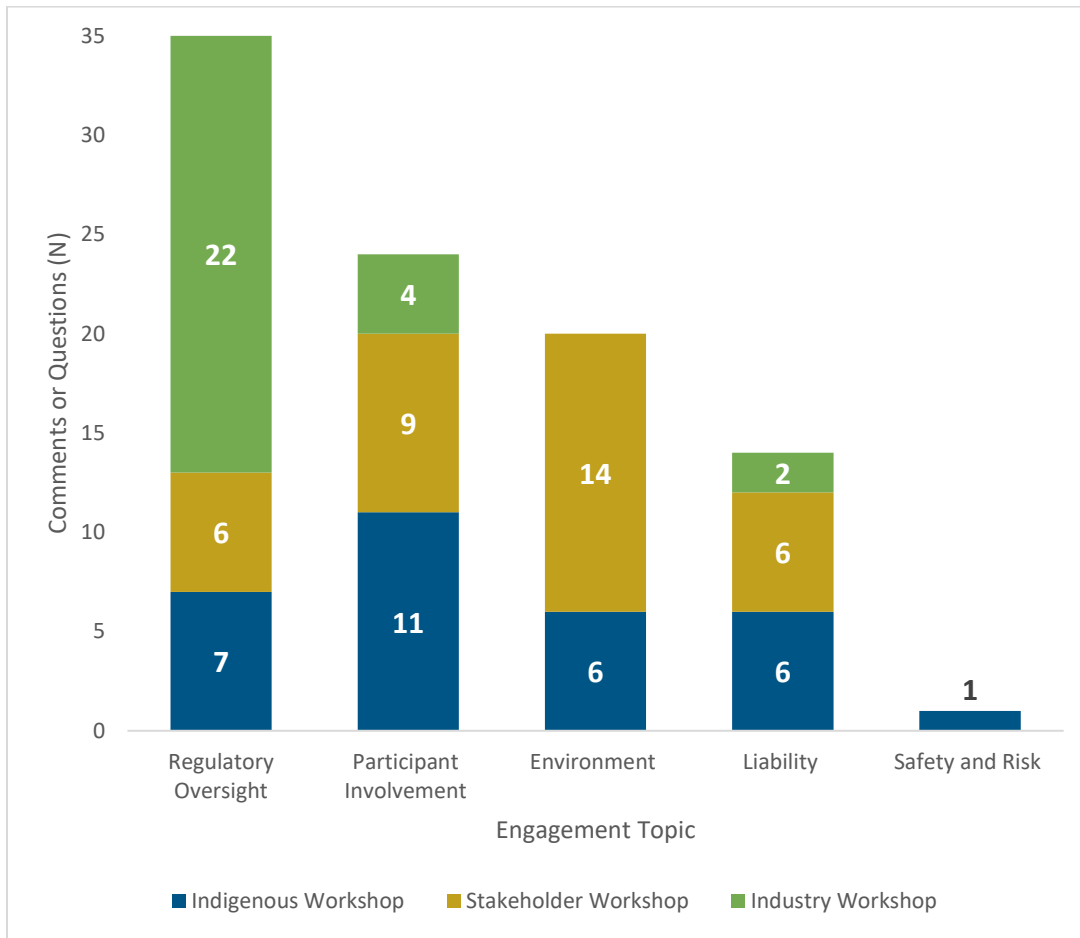


Figure 6. Questions and comments raised during the AER Mineral Workshops by audience group.

3.3.3 Feedback Received

We received 167 comments, questions, and considerations (feedback) from attendees in the engagement events. The feedback from the engagement events is combined, summarized, and presented alphabetically by engagement topic in [appendix 2](#). The AER reviewed and analyzed each comment and question and attributed them to one of the five engagement topics. The comments and questions were then summarized, and the key interest was inferred.

3.3.3.1 Environment

Although attendees understood and acknowledged that the AER does not have jurisdiction over environmental policy, including cumulative effects, they were interested in sharing their feedback about the issue. Attendees were interested in the triggers and requirements for an environmental impact assessment (EIA) for a brine-hosted minerals development. Similarly, attendees voiced their preference for the industry to use existing areas of disturbance when developing brine-hosted minerals where possible.

Attendees also identified water quantity and quality as important interests. They shared their interest that nonsaline water use should be minimized. Also, the fluids hosting the dissolved minerals need to be well understood. Several comments were received about the need to analyze the chemistry of nonsaline water and require the industry to report both the contents and volumes of nonsaline water used. This information would help strengthen the public's understanding of the potential risks of developing brine-hosted minerals and establish baseline data for data-driven decisions.

3.3.3.2 Liability

Interests shared by attendees about liability spanned the life cycle of development (initiation to the closure). Attendees commented that operators should post comprehensive financial security as an approval condition. Attendees were also interested in knowing what financial obligations industry would have during operations and whether companies developing brine-hosted minerals would participate in the [Orphan Well Association](#).

Attendees also expressed their interest in reclamation and remediation practices. Attendees want reclamation practices to exceed minimum requirements. For example, Indigenous communities were interested in using seed mixes containing diverse species. Stakeholders asserted that reclamation certificates should be scrutinized more closely.

3.3.3.3 Participant Involvement

Attendees indicated that engagement between industry and their stakeholders is important. Indigenous attendees indicated that there were opportunities to work more closely with the regulators to provide regulatory oversight. Attendees were also interested in clarifying the requirements for participant involvement (i.e., minimum radii for participant involvement, role of municipalities, and level and frequency of information sharing). Attendees were interested in receiving more information early in the application process, preferably before lease agreements were signed.

Attendees were also interested in receiving information (e.g., public geoscience) to evaluate development opportunities and risks.

3.3.3.4 Regulatory Oversight

Attendees indicated their concern and interest in regulatory oversight. Attendees noted that although the AER does not have jurisdiction over mineral rights and tenure, it does have a mandate to enable responsible resource development and conservation.

Concerns were raised about the potential for conflict resulting from co-production, reservoir use, and waste management. Attendees were interested in ensuring regulatory certainty when petroleum and natural gas producers handle brines as a waste product. Moreover, waste management was raised as a general concern. Some attendees were interested in developing brine-hosted minerals at the surface to benefit waste management and resource conservation.

Attendees were interested in having consistent and predictable regulations related to reservoir use, specifically spacing units and drainage, and in the AER creating outcome-based regulations that adhere to provincial red tape reduction targets.

3.3.3.5 Safety and Risk

Attendees indicated their interest in maintaining access to nonsaline water and minimizing the likelihood and effects of an uncontrolled release of brine-hosted minerals into the environment.

3.3.4 Survey Results

3.3.4.1 Information Session

Attendees in the information session were sent a survey that contained seven short-form and long-form questions following the conclusion of the event. The survey was available for completion from May 11 to 16, 2022. Forty-six attendees completed the survey. Following the information session, 76% of survey respondents confirmed that they understood where to find information about the development of brine-hosted minerals whereas 24% of respondents were either unsure or unaware (see [Figure 7](#)). This indicates that the attendees understood that the AER is a source of information for the regulation of brine-hosted minerals in Alberta.

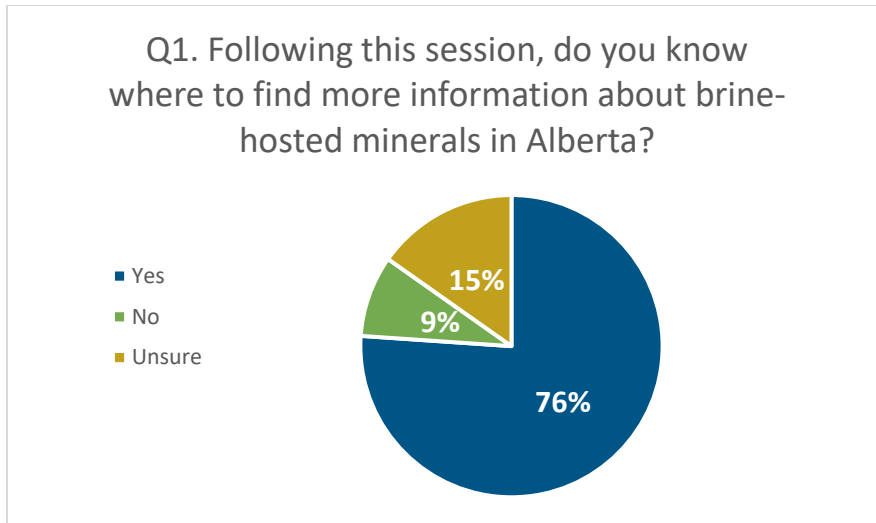


Figure 7. Responses to question one on the information session survey.

Respondents were asked to rank their interest in various topics related to the AER’s potential role in regulating brine-hosted minerals. [Figure 8](#) shows survey respondents were interested in the application process (which later fell under the umbrella term of regulatory oversight), environmental monitoring, liability management, public involvement, safety issues, and others. The survey results informed and validated the workshop engagement topics.

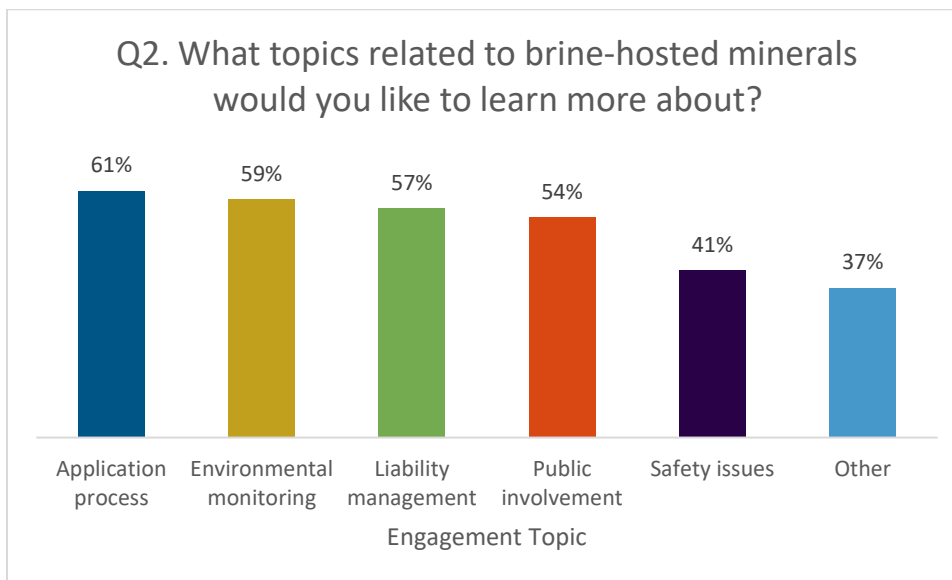


Figure 8. Responses to question two on the information session survey.

Seventy per cent of respondents indicated that they knew how to participate in the development of the regulations for brine-hosted minerals by the AER (see [Figure 9](#)). The objective of the information session was to provide information with the public about the future regulation of brine-hosted minerals. [Figure 8](#) and [figure 10](#) show that the AER achieved its objective of providing information to attendees about the future regulation of brine-hosted minerals in Alberta.

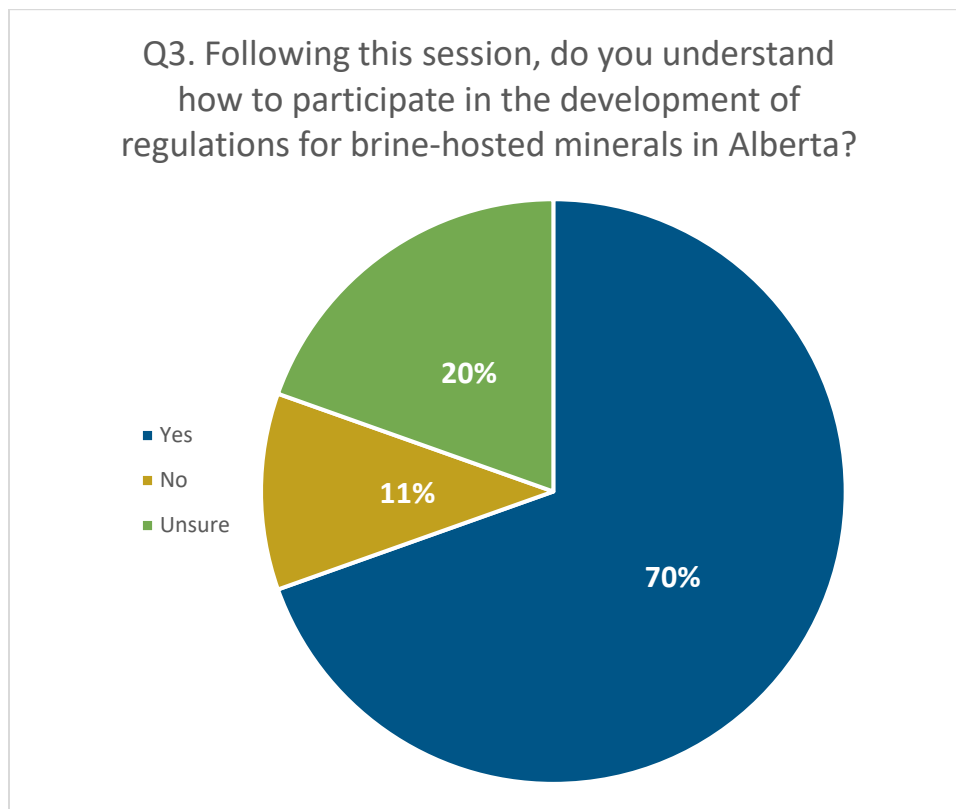


Figure 9. Responses to question three of the survey for the information session on the regulation of brine-hosted mineral development.

Respondents took the time and effort to consider their replies to four long-form questions designed to identify potential effects, aspirations, concerns, and opportunities for the AER to improve future sessions.

Attendees indicated that they might be affected by several aspects, and the responses reflected an array of interests. For example, a landowner indicated that they expected to be affected by development and that information sharing was key to a mutually beneficial long-term relationship with industry. Other respondents expressed their interests or concerns about potential environmental effects, Aboriginal rights, surface rights, reservoir use, and mineral rights and tenure. Some respondents were optimistic about the potential economic development of brine-hosted minerals in Alberta and offered encouraging feedback to the AER about the potential to develop regulations to govern the activity. These responses complemented the questions and comments that were recorded during the engagement workshops.

3.3.4.2 Engagement Workshops

Fifteen attendees of the engagement workshops responded to the workshop survey, which included seven questions intended to gauge the attendees understanding of the regulation of brine-hosted minerals, interest in topics of discussion, and interest in continuing to engage in the future regulation of brine-hosted minerals. Attendees also responded to the long-form questions intended to garner additional

information that may not have been revealed during the workshops. The responses were anonymous and cannot be attributed to individual attendees. All survey respondents agreed that the workshops allowed them to express their viewpoints.

Respondents were asked to gauge their understanding of brine-hosted mineral regulation. According to [figure 10](#), 60% of respondents were unsure or had no increase in their knowledge of brine-hosted mineral regulation. This result provides an opportunity for the AER to continue to engage with audiences about the regulation of brine-hosted minerals. Furthermore, 100% of survey respondents expressed an interest in continuing to engage with the AER about regulating brine-hosted minerals. Continuous engagement may help build the public's confidence in the AER's ability to regulate the development of brine-hosted minerals while providing regulatory certainty.

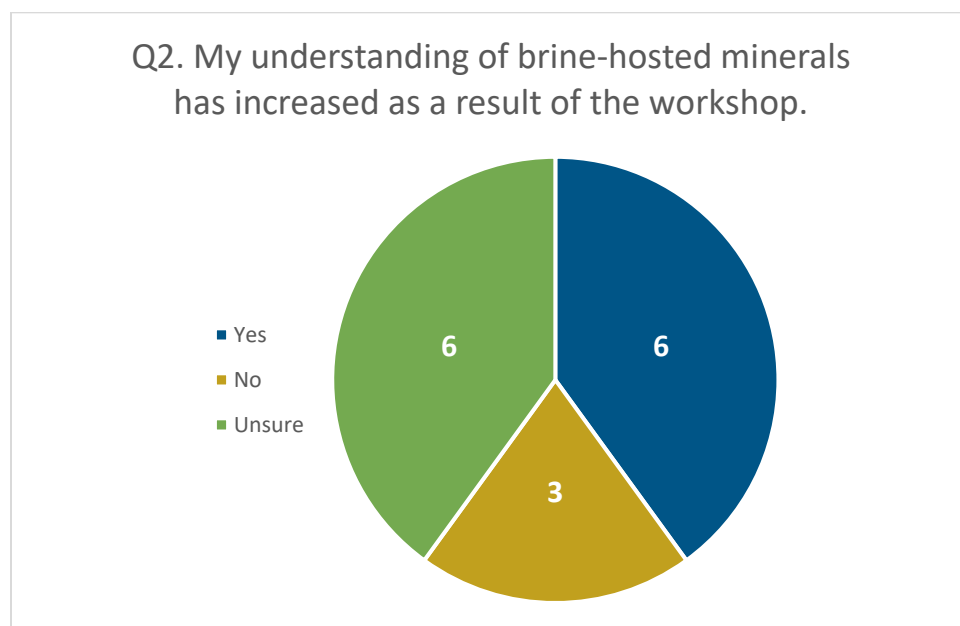


Figure 10. Responses to question two of the workshop survey.

Workshop survey respondents were asked to rank their most important topic of discussion ([Figure 11](#)). Attendees were most interested in regulatory oversight followed by participant involvement, liability, environment, and safety and risk. These results were analogous to the comments and questions received during the workshops ([Figure 7](#)).

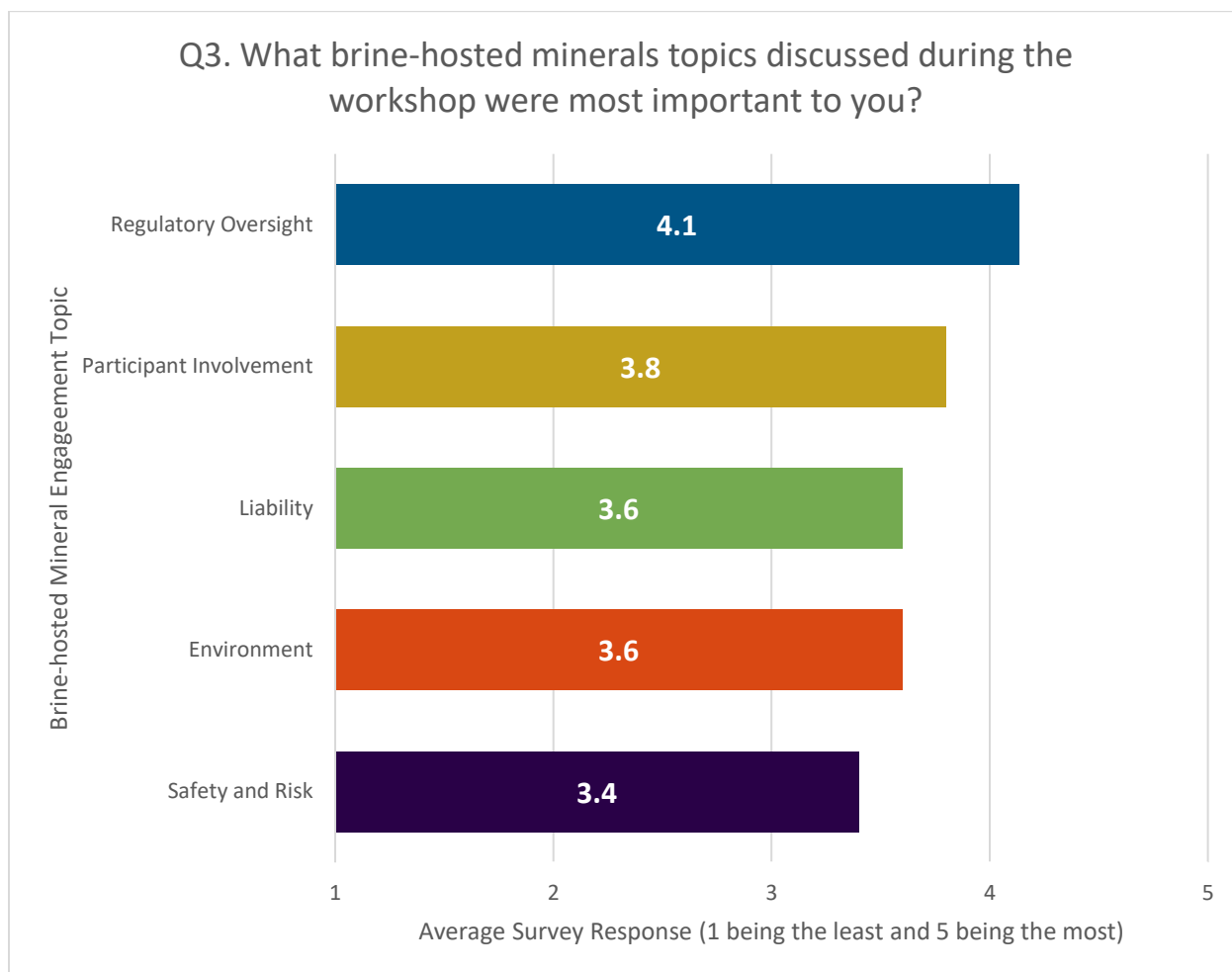


Figure 11. Survey responses to question three of the workshop survey.

Attendees were asked to share their opinion about what topic or comment resonated most with them, and the responses represented diverse interests. Responses indicated that audiences were interested in the potential cumulative effects and minimizing public exposure to potential liabilities. Several comments were received about the effects on existing mineral rights holders, including freehold. Some responses signalled a desire for industry cooperation on co-production but looked to the AER for guidance and incentive programs. There was also a desire to clarify confidentiality and environmental impact assessment requirements.

Generally, respondents were satisfied with the engagement approach taken by the AER. Respondents recommended that the AER approach future engagements with regulatory scenarios or a list of questions to help stimulate dialogue.

Appendix 1 Attendees in AER Engagement Events for Brine-hosted Minerals

Table 2. Organizations that attended the AER engagement events for brine-hosted minerals.

Organization
4th Resource
Alberta Innovates
Alberta JEI
Alberta Municipal Affairs
Alberta Municipalities
Alberta Water Council
Alberta Wilderness Association
APEX Geoscience Ltd
APEX Geoscience Ltd.
ARC Resources Ltd.
ATCO Energy Infrastructure
ATCO Energy Solutions
Athabasca Minerals Inc.
Athabasca Watershed Council
Aztec Engineering
Aztec Engineering Inc.
Battery Metals Association of Canada (BMAC)
BC Oil and Gas Commission
Beaver County
Beaver Lake Cree Nation
Bluestar Engineering Ltd.
CAGC
Canada
Canadian Parks & Wilderness Society - Northern Alberta
CAPP
Carbon Alpha
Catapult Midstream
Cement Association of Canada
Cenovus Energy Inc.

Organization
Challenger Geomatics
City of Medicine Hat
Clearwater County
Cold Lake First Nations
Cold Lake First Nations - Lands & Resources Dept
County of Forty Mile No. 8
County of St. Paul
County of St. Paul No. 19
County of Warner
CPAWS
Criterion Group
Crystal Clearwater Resources
Cvictus
CVW Cleantech
Dillon
E2E Energy Solutions
E3 Metals Corporation
Environmental Leadership Matters
Farmers & Property Rights Advocate Office
Fishing Lake Métis Settlement
Freeholders Owners Association
GCL Environmental Ltd
Government of Alberta
Grounded Lithium Corp
Hammerstone Infrastructure Materials
Harvest Operations Corp.
Heart Lake First Nation
Hurland Services Ltd.
IHS Markit
Imperial Oil Limited
Independent

Organization

Indian Oil and Gas Canada

Jacobs

Jamieson Laurin + Co.

Keepers of the Water

Keneco Environmental

Keyera Energy Ltd.

Kikino Métis Settlement

Kiwetinohk Energy Corp.

Komatiite Exploration Ltd

Lamont County

Land and Property Rights Tribunal

Leach Farms (1984) Ltd

LICA

Lighthouse Energy Group

LithiumBank Resources Corp

Livingstone Landowners Group

Louis Bull Tribe

Mackenzie County

Matrix Solutions

McLennan Ross LLP

Métis Nation of Alberta

Métis Nation of Alberta Region 5

Mikisew Cree Nation

Millennium EMS Solutions Ltd.

MLT Aikins LLP

Municipal District of Ranchland No.66

Municipal Planning Services

Murphy Oil Company Ltd.

Neolithica Ltd.

NEOS Energy

northern sunrise county

Northwestern Polytechnic

Organization
Norton Rose Fulbright
NRForce Resource Management Ltd.
ONITT Inc.
Ovintiv Canada ULC
Paddle Prairie Métis Settlement
Paramount Resources Ltd.
Paul's First Nation Industry Relations Corp.
Peavine Métis Settlement
Petrel Robertson Consulting Ltd.
Pieridae Alberta Production Ltd.
Prairie Lithium Corporation
Prism Lithium
Pure Environmental Waste Management Ltd.
Renewable Geo Resources Ltd.
Rick Anderson Consulting Ltd., WCS, PAS, RRSB
Rimbey Synergy Group
S&P Global
Samson Cree Nation
Shell
Sherritt International
Sierra Club Canada Foundation
Sinopec Canada
SLR Consulting (Canada) Ltd
SPGlobal Commodity Insights
Sturgeon Lake Cree Nation, AB
Summit Nanotech
Taddun Land Consultants Inc.
TAQA North Ltd.
Teck Resources
The municipal District of Spirit River No133
The Wood Buffalo Environmental Association

Organization

Thorhild County

Torxen Oil & Gas

TRE-Altamira

University of Alberta

University of Regina

Vault 44.01

Vesta Energy

Village of Acme and AB Municipality

West Central Stakeholders, Red Deer River Watershed Alliance

WSP Golder

Appendix 2 Summary of comments and questions received during the engagement events

Table 3. Summary of comments and questions received during the AER's information session and engagement workshops for the regulation of brine-hosted mineral development.

Summary of Audience Question or Comment	Key Interest
Environment	
A member of the public inquired about the use of fresh water in brine-hosted minerals development.	Use of nonsaline water.
A member of the public inquired about baseline environmental impact assessments (EIAs).	Requirements for EIAs on brine-hosted minerals development projects.
A member of the public inquired about baseline EIAs.	Requirements for EIAs on brine-hosted minerals development projects.
A member of the public asked whether protected lands might have minerals development.	Land-use planning.
A member of the public inquired about cumulative effects from exploration.	Exploration footprint.
A member of the public inquired about cumulative effects from exploration.	Exploration footprint.
A member of the public asked about cross contamination of subsurface aquifers.	Subsurface water quality.
Production limits trigger regulatory requirements for steam-assisted gravity drainage.	Environmental impact assessment triggers.
Engage with Indigenous communities to understand risks and mitigations associated with development, and to determine the appropriate metrics and thresholds to require whether an EIA is appropriate.	Engage with Indigenous communities to establish guidelines for an EIA.
An Indigenous community expressed concern about the effect of unsecured energy assets on wildlife and the potential risk that uncontrolled releases of vapours or fluids may have on wildlife.	Safeguarding wildlife and wildlife habitat.
An Indigenous community shared that there is unique biodiversity in the Lesser Slave Lake regional area. Also, mitigation measures have been applied to protect caribou from oil and gas development. The Indigenous community observed that other solutions might be found by studying other jurisdictions.	Conserving biodiversity and understanding potential risks and benefits of development.
An Indigenous community asked about the effects of a brine spill.	Learning about the risk presented by brine spills.
An Indigenous community shared their experience with uncontrolled releases of brines into wetland areas and expressed concern about the ability of companies to reclaim and remediate the affected areas.	Understanding the long-term risk of a brine release into sensitive environments, and the process for clearing brine spills.
A municipality indicated that legacy oil and gas infrastructure could be repurposed to develop brine-hosted minerals.	Re-purposing of existing oil and gas infrastructure.
A municipality explained that brine-hosted minerals development is not well understood by the public.	Sharing information about brine-hosted minerals development.
An environmental non-governmental organization (ENGO) raised a question about the cumulative effects of existing disturbance and whether the AER will consider this its decisions.	Management of cumulative effects.

Summary of Audience Question or Comment	Key Interest
An ENGO observed that data collection begins too late in the development cycle, which limits the ability of companies to understand the baseline environmental conditions.	Early and consistent data collection.
An ENGO inquired about how EIAs will apply.	EIA thresholds.
An nongovernmental organization (NGO) stated the cumulative effects of development have affected sage grass areas within Alberta because of fragmentation.	Reducing development footprint.
A landowner group expressed concerns about cumulative effects and a lack of base-line environmental data.	Cumulative effects
An ENGO shared concerns about liability and compliance reporting requirements in watersheds for licensees.	Compliant reporting of water uses and liability management.
A member of the public shared opinions about water usage reporting, reclamation planning for leases and the related infrastructure, cumulative effects and the need for consistent baseline data, and environmental resources to help aid data driven decisions.	Water usage reporting, cumulative effects, and baseline environmental data.
A member of the public asked about reusing brines for enhanced oil recovery to reduce freshwater use.	Limiting freshwater (nonsaline) use.
The Alberta Biodiversity Monitoring Institute has a repository for ecological value.	Information sharing.
Liability	
A member of the public asked about the funding stream for the Alberta Geological Society.	Public agency funding.
An Indigenous community expressed concern about industry abandoning their assets without properly reclaiming and remediating the land, and the effect it has on Indigenous traditional use.	Reclamation and remediation of assets to reduce impacts on Aboriginal and treaty rights.
An Indigenous community expressed an observation that legacy assets are not abandoned and reclaimed at the same rate that new approvals are granted.	Closure rate.
An Indigenous community expressed concern that reclamation and remediation requirements are unsatisfactory and do not meet the expectations of Indigenous communities.	Increase the standard of reclamation and remediation to meet full restoration.
An Indigenous community expressed concern about the policy of reclamation standards currently in place, and explained the plants used to reclaim abandoned sites are not equivalent to what was removed.	Reclamation approach.
An Indigenous community declared their interest in supporting reclamation and remediation efforts by supplying native seed mixes to industry.	Collaborating with the government and industry to develop native seed mixes for use in reclamation and remediation.
An Indigenous community stated that under current reclamation and remediation practices, only select plants are used. There is work underway to create "plugs" that contain an array of diverse plant species for use in reclamation. These plant species also have value as resources harvested for traditional use.	Increasing the biodiversity of plants used for reclamation and remediation that also have a use in traditional economies.
An NGO expressed concern about the inventory of orphaned oil and gas facilities.	Liability and accountability
An NGO observed that there have been historical grievances regarding effects on drinking water from oil and gas activity.	Water quality
An NGO noted that reclamation is ineffective in grassland habitats. Feedback was also given about topsoil salvage.	Reclamation and remediation requirements

Summary of Audience Question or Comment	Key Interest
Reclamation certificates are administrative and do not necessarily reduce the existing liability.	Reclamation of environmental liabilities.
Require a financial security and license conditions to mitigate liabilities.	Liability management and approval conditions.
An industry participant inquired about whether lithium companies will participate in the Orphan Well Association.	Clarity about liability obligations.
An industry participant expressed concern about the potential for conflict between different industries, including waste management, regarding liability.	A fair process for evaluating liability.
Participant Involvement	
A member of the public inquired about the AER's reputation.	Trust and credibility of the AER.
A member of the public inquired about consultation with the Métis people.	Indigenous consultation.
A member of the public inquired about the accessibility of subsurface data.	Public geoscience.
A member of the public inquired about whether there would be meaningful Indigenous engagement.	Indigenous engagement.
The Government of Alberta was forced by litigation to consult with First Nations communities; therefore, there is a low-trust environment between Indigenous communities and the Crown. Engage meaningfully with Indigenous communities and listen sincerely to their feedback. There is a risk to the AER that engagements are viewed as a "check-box" activity. Carefully consider and evaluate the risks and benefits associated with regulatory decisions and ensure that outcomes are balanced.	Meaningful engagement with the AER.
Multi-stakeholder groups represent a diverse range of perspectives and views.	Engage with groups with different interests.
An Indigenous community was interested in monitoring resource development to reduce potential effects on the environment and Aboriginal rights. The AER's process currently is complaint driven through statements of concern (SOC).	Proactive oversight and participation in resource development by Indigenous communities.
Impact benefit agreements and Indigenous Compliance Monitors involved on AER approvals would improve the AER's relationship with Indigenous communities and lower the number of SOC's received on applications.	Proactive oversight and participation in resource development by Indigenous communities.
An Indigenous community gave feedback that the radius for participant involvement is too narrowly defined.	Improving the AER's collaboration with Indigenous people by expanding the public involvement radii.
Indigenous Compliance Monitors have received training by the Canada Energy Regulator.	Participation in monitoring minerals development.
An Indigenous community expressed concern that the notification radius for public involvement is too narrowly defined.	Collaborate with Indigenous people to determine how wide the notification radii for projects should be.
An Indigenous community gave feedback that the AER needs to consider effects on Aboriginal and treaty rights and cumulative effects. The community stated these need to be considered in collaboration with Indigenous communities.	Collaboration with Indigenous communities on cumulative effects and effects on Aboriginal and treaty rights.
A landowner gave feedback about participant involvement requirements, specifically that the information package should be	Information sharing.

Summary of Audience Question or Comment	Key Interest
holistic and include a life-cycle approach.	
A municipality asked about whether they will have the opportunity to provide input on AER decisions.	Engagement with the AER on decisions within municipalities.
A municipality highlighted that conflict between industry and landowners has occurred in the past, stemming partially from industries sophistication around participant involvement requirements.	Addressing gaps in participant involvement requirements.
A municipality observed that conflict arises between industry and landowners from a lack of understanding about the risks involved with oil and gas development.	Effective communication.
A municipality expressed concern that municipalities are not required to be contacted by companies planning for development, which effects land-use planning.	Jurisdiction and authority of municipalities.
A municipality stated that land use planning for Crown land is in the <i>Municipal Government Act</i> .	Jurisdiction and authority of municipalities.
An NGO was interested in receiving funding to develop educational materials for freehold mineral rights owners.	Capacity funding
An industry participant expressed concern about the lack of notification for an exploratory licence.	Notification of applications.
An industry participant inquired about how standing will be determined if concerns are shared.	Understanding how "standing" is determined for public involvement requirements.
An industry participant gave feedback that supported how the AER and GoA manage data.	Use of data to evaluate resource opportunities.
Regulatory Oversight	
A member of the public inquired about the AER's capacity to regulate minerals.	Regulatory oversight of mineral development.
A member of the public inquired about the potential for brine-hosted minerals development in Alberta.	Mineral potential.
A member of the public asked about existing brine-hosted mineral licences.	Existing mineral operations.
A member of the public inquired about the type of waste generated by mineral development and waste treatment.	Waste management and processing.
A member of the public inquired about the AER's role in lobbying the federal government.	Federal and provincial jurisdiction.
A member of the public inquired about resource conservation.	Protecting minerals from contamination.
A member of the public inquired about resource conservation.	Protecting minerals from contamination.
A member of the public asked for clarification about injection into saline aquifers.	Reservoir use.
A member of the public asked about requirements for existing petroleum and natural gas (PNG) producers that develop brines as part of their existing operations.	Regulatory oversight.
A member of the public asked to clarify how minerals development might relate to coal.	Regulatory certainty.
A member of the public inquired about how Alberta's regulatory environment compares with other jurisdictions.	Clarification of regulatory requirements.
A member of the public inquired about equity of resource development across Alberta.	Industry investment.
A member of the public asked how the regulatory framework would	Outcome based regulation.

Summary of Audience Question or Comment	Key Interest
accommodate new technologies.	
A member of the public inquired about AER funding for mandate expansion.	Public funding.
A member of the public asked about exploratory activities before the rules and regulations taking effect in 2023.	Clarification of regulatory requirements.
A member of the public asked about regulatory requirements for transferring assets.	Transfer process.
A member of the public asked about regulatory oversight under the <i>Mines and Minerals Act</i> .	Red tape reductions.
A member of the public inquired about waste management, and whether enhanced water management requirements would be a factor.	Red tape reductions.
A member of the public asked about how the regulation of brine-hosted minerals development will be funded.	Public funding.
An Indigenous community was interested in whether brine-hosted minerals development was limited to subsurface activity.	Minerals development location.
An Indigenous community expressed interest in topics relating to cumulative effects, effects on treaty and Aboriginal rights, and waste management.	Regulatory decisions should holistically consider the broader context and not just the site-specific effects.
The processing of brine should be regulated by the AER.	Regulatory oversight of chemical processes.
An Indigenous community was interested in learning about the process for overseeing industry activity while the regulations are in development.	Regulatory development timelines.
An Indigenous community was interested in understanding the chemical and physical properties of brines for responsible development, safety, and environmental protection.	Access to information
An Indigenous community explained that understanding the chemical makeup of the brine can help inform reclamation requirements as well as risk to safety and the environment.	Access to information
A landowner expressed concern about regulatory oversight of brine-hosted minerals development ahead of the proclamation of Bill 82. Specific concerns were about managing safety and risk of infrastructure including storage tanks and spill response.	Proper regulatory oversight of entities currently not under the direct authority of the AER.
A municipality indicated that legacy oil and gas infrastructure could be repurposed to develop brine-hosted minerals.	Re-purposing existing oil and gas infrastructure.
A municipality indicated that legacy oil and gas infrastructure could be repurposed to develop brine-hosted minerals.	Re-purposing existing oil and gas infrastructure.
An NGO observed that there were different terms to describe saline aquifers.	Standardizing definitions.
An NGO expressed a concern about how tenure and spacing would be managed for freehold mineral rights owners. Specifically, whether spacing unit size.	Establishing spacing requirements to protect the equity of freehold mineral rights holders.
An NGO gave an example of a spacing requirement (three sections), and that the AER should also consider drainage issues.	Spacing units and drainage.
Industry expressed a concern water injected into reservoirs containing commercial minerals could dilute the solution. The industry participant stated that brine production has been occurring in Arkansas and offers	Resource conservation.

Summary of Audience Question or Comment	Key Interest
an example of regulating brine extraction.	
An industry participant expressed concern that some resource development would be prioritized over others.	Prioritization of resource development.
An industry participant was interested in sharing liability created by disposing of brines with lithium companies, and in designating resource zones.	Designating resource zones and co-managing liability.
An industry participant was interested in designating some zone to be "non-brine zones".	Designating resource zones and co-managing liability.
A concern was raised about the effects on "original mineral in place" because of disposal schemes into non-productive zones and what effect it might have on resource conservation.	Resource conservation through thoughtful disposal schemes.
Disposal of PNG brine from reservoirs other than those which they were found is problematic and could be a surface-based solution.	Minimizing conflict resulting from resource conservation.
An industry participant highlighted some key differences between the lithium and PNG industries and emphasized that the same regulatory approach may not be transferrable.	Limiting the over-regulation of the lithium industry.
An industry participant observed that it might take time for the lithium industry to become established, and thus the regulatory regime should continue to enable oil and gas development.	Evolution of the regulatory regime.
An industry participant expressed concern that oil and gas companies currently bring large volumes of brine to the surface, and the minerals should be extracted before depositing it in a waste disposal well.	Conserving resources from waste and minimizing water use.
An industry participant inquired about the best way to minimize trespass on mineral rights holders.	Protecting mineral rights.
An industry participant asked about potential conflicts resulting from co-production of PNG and brine-hosted minerals.	Conflict resolution between industry.
An industry participant expressed concern about producing PNG under existing approvals without having the rights to brine-hosted minerals when the <i>Minerals Resource Development Act</i> is in force.	Compliance assurance and responsible resource development.
Industry raised an issue about inadvertent trespass by depositing brines in a waste disposal well.	Defining mineral rights and tenure.
An industry participant summarized Department of Energy <i>Bulletin 2019-01</i> , which deals with overlapping mineral rights with respect to disposal.	Exploring opportunities to address issues for overlapping rights.
An industry participant raised a complaint that they held a Crown Mineral Activity (CMA) which was superseded by a PNG rights holder.	Regulatory certainty.
An industry participant expressed concern about the lack of clarity regarding the use of subsurface reservoirs and observed that there is a variance in risk exposure between industries.	Operator consent for sharing reservoir space.
A concern was raised about companies who have mineral rights reaching an agreement regarding co-production.	Commercial agreements for co-production.
An industry participant commented that confidentiality about brine-hosted minerals data is important.	Intellectual property.
Safety and Risk	
A member of the public asked about reducing the risk of release of brine-hosted minerals, and the effect on the environment.	Measures to prevent an uncontrolled release of brine-hosted minerals.
A member of the public inquired about the integrity of infrastructure and spill response on public infrastructure.	Response to release of brine-hosted minerals.

Summary of Audience Question or Comment	Key Interest
A member of the public inquired about the integrity of infrastructure and spill response on public infrastructure.	Response to release of brine-hosted minerals.
A member of the public inquired about the potential of brine-hosted minerals.	Location of potential development.
An Indigenous community expressed concern about the quality of fresh water from underground aquifers.	Safety of drinking water.

**Mackenzie County Library Board (MCLB)
August 24, 2022 Board Meeting Minutes
Fort Vermilion Library**

Present: Lisa Wardley, Steven Simpson, Lorraine Peters, Wally Schroeder, Kayla Wardley, Sandra Neufeld, Tamie McLean, Cameron Cardinal.

1.0 Kayla Wardley called the meeting to order at 7:15 pm.

2.0 Approval of the Agenda:

MOTION #2022-07-01 Steven Simpson moved the approval of the agenda as revised. **CARRIED**

3.0 Approval of the Minutes:

MOTION #2022-07-02 Steven Simpson moved the approval of the June 14/22 meeting minutes as revised. **CARRIED**

4.0 Review of Action Items:

- The action items of the previous MCLB meeting were reviewed.

5.0 Financial:

5.1 MCLB Financial Report as of August 23/22:

- Balance Forward \$ 114,027.41
- Total Revenues \$ 308,243.47
- Total Expenses \$ 295,678.11
- Bank Balance \$ 126,592.11

MOTION #2022-07-03 Tamie McLean moved the acceptance of the financial report. **CARRIED**

5.2 Fort Vermilion Library (FVL) Financial Report as of July 18/22:

- Total Revenues \$ 73,093.64
- Total Expenses \$ 31,911.22
- Net Income \$ 41,182.42
- Bank Balance \$ 84,462.53

MOTION #2022-07-04 Lisa Wardley moved the acceptance of the financial report. **CARRIED**

6.0 Library Reports:

6.1 La Crete:

- Circulation for June and July combined was 17,954.
- There were 380 new memberships sold from January to August for a total of 5533 current members.
- Katrina of High Level Family services is offering 6 early learning interactive learning programs called Rhymes that Bind in the La Crete library.
- The library society discussed what should be incorporated in the planned library expansion. Available government grants will be applied for.
- All employee wage categories will be given a \$1 per hour wage increase effective Sept 1/22.
- Fund raisers have raised \$1,474 to date.

6.2 Fort Vermilion:

- Weeded CDs will be sold.
- The Blue Hills computers have been set up for use.
- The FVLS wants to fix the roof.

6.3 Zama:

- The library was closed for a week in August.
- The forestry employees are still using the library.

6.4 Mackenzie County Library Consortium (MCLC):

- Noel Burles and Sharon Krushel were well received at the County Ag Fair.
- Sharon Krushel sold ½ of her Mother Earth books and half her pictures. She is planning another book.

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6.5 High Level:

- The summer staff are still there. During the summer they are giving away goodie bags.
- Fine Free Fridays are still a hit.
- They are holding a chocolate fundraiser.
- They are holding a CRAFTACULAR Oct 23-28. The theme is Treasure Island.

MOTION #2022-07-05 Tamie McLean moved the acceptance of the library reports for information. **CARRIED**

7.0 Old Business:

7.1 La Crete Library Expansion:

- The LCLS's request for County funding to develop plans for a building expansion was presented to the County Council.
- The County passed a motion to release \$20,000 to the LCLS to cover the building design costs. The LCLS will need to submit the invoice for the building concept drawings to the MCLB who will forward it to the County.

7.2 Fort Vermilion Library:

MOTION #2022-07-06 Cameron Cardinal moved to go in camera at 8:04 pm. **CARRIED**

MOTION #2022-07-07 Steven Simpson moved to come out of in camera at 8:29 pm **CARRIED**

- Collection development has been poor over the years.
- Weeding needs to occur.
- Shelf space needs to be reorganized.
- The library needs to become a welcoming space.

MOTION #2022-07-08 Lorraine Peters moved that the MCLB develop a work plan and book a session with the Fort Vermilion Library employ(es) to review what needs to be done to improve the Fort Vermilion Library. **CARRIED**

- The part time librarian position in Fort Vermilion will be advertised.
- Three MCLB members will be involved in the interviews.

7.3 Little Free Libraries:

- A large selection of books are available at the Little Free Libraries.
- A handyman is needed to keep the Little Free Libraries in good repair.

MOTION #2022-07-09 Kayla Wardley moved that the MCLB hire a handyman to keep the Little Free Libraries in good repair. **CARRIED**

8.0 New Business:

8.1 MCLB Member Terms that Expire in October 2022:

- Other than the council members on MCLB, three members at large on the MCLB have their terms expire at the end of October.
- If they wish to continue serving on the MCLB, they will have to reapply in September.

9.0 Correspondence:

None

11.0 Next Meeting Date and Location: Fort Vermilion Library, September 13 , 2022 at 6:00 p.m.

Pizza Supper will be served at 6:00 pm followed by the meeting at 7:00 p.m.

12.0 Adjournment:

MOTION # 2022-07-10 Steven Simpson moved to adjourn the meeting at 9:17 p.m. **CARRIED**

These minutes were adopted this 13th day of September 2022.

Chair: Kayla Wardley